

## CONDITIONS OF THIS AUTHORITY TO ACCEPT DIRECT DEBITS

### 1. The initiator (Napier City Council)

- a. The initiator undertakes to give written notice to the acceptor of the commencement date, frequency and amount at least 10 calendar days before the first direct debit is drawn (but not more than 2 calendar months).
- b. In the event of any subsequent change to the frequency or amount of the direct debits, the Initiator has agreed to give written advance notice at least 30 days before the change comes into effect.

#### Or

Has agreed to give written advance notice to you for the amount of each direct debit and the due date of the debiting at least 10 calendar days before (but not more than 2 calendar months) the date when the direct debit will be initiated.

- c. May, upon the relationship which gave rise to this authority being terminated, give notice to the bank that no further direct debits are to be initiated under the authority. Upon receipt of such notice the bank will terminate this authority as to future payments, by notice in writing to me/us.

### 2. The customer may:

- a. At any time, terminate this authority as to future payment by giving written **notice** of termination to the bank and to the Initiator.
- b. Stop payment of any direct debit to be initiated under this authority by the Initiator by giving written notice to the bank prior to the direct debit being paid by the bank.

### 3. The customer acknowledges that:

- a. This authority will remain in full force and effect in respect of all direct debits passed to my/our account in good faith notwithstanding my/our death, bankruptcy or other revocation of this authority until actual notice of such event is received by the bank.

- b. In any event this authority is subject to any arrangement now or thereafter existing between me/us and the bank in relation to my/our account.
  - c. Any dispute as to the correctness or validity of an amount debited to my/our account shall not be the concern of the Bank except in so far as the direct debit has not been paid in accordance with this authority. Any other dispute lies between me/us and the Initiator.
  - d. The bank accepts no responsibility or liability for the accuracy of information about direct debits on bank statements.
  - e. The bank is not responsible for, or under any liability in respect of :
    - any variations between notices given by the Initiator and the amounts of direct debits
    - the initiator's failure to give written advance notice correctly nor to the non-receipt or late receipt of notice by me/us for any reason whatsoever. In any such situation the dispute lies between me/us and the initiator.
- ### 4. The bank may :
- a. In its absolute discretion conclusively determine the order of priority payment by it of any monies pursuant to this or any other authority, cheque or draft properly executed by me/us and given to or drawn on the Bank.
  - b. At any time terminate this authority as to future payments by notice in writing to me/us.
  - c. Charge its current fees for this service in force from time to time.

# Napier City Council EASY PAY

**Napier City Council offers you the easy way to pay your accounts. It's as easy as 1, 2, 3!**

1

Fill in your name, state how frequently you would like to pay and the date the first payment is to be made

2

Fill in your banking details

3

Sign and date the form and return it to Council



**NAPIER**  
CITY COUNCIL  
Te Kaunihera o Ahuriri

t +64 6 834 4197  
e rates@napier.govt.nz  
napier.govt.nz

# WHAT IS EASYPAY THE EASY WAY?

When you have filled in the EASYPAY form steps 1-3, simply return it to Napier City Council and we will do the rest. We will send you a letter confirming payment details.

## Payment Frequency Options

You can pay on any business day weekly or fortnightly, any day of the month (next business day), or quarterly on the instalment due date. Rates are reviewed annually and changes will be notified in July each year.

## Changes

If you need to change or cancel your EASYPAY arrangement, please contact us to manage this for you.

1

NAME ON RATES/WATER METER ACCOUNT			
<input type="radio"/> WEEKLY	<input type="radio"/> FORTNIGHTLY	<input type="radio"/> MONTHLY	<input type="radio"/> BY INSTALMENT (Due Date)
Circle day of week: M T W T F		Specify day of month: _____	
PAYMENT START DATE: ____/____/20__		<input type="radio"/> New authority <input type="radio"/> Change to existing authority	

CUSTOMER TO COMPLETE BANK, BRANCH, ACCOUNT NUMBER AND SUFFIX OF ACCOUNT TO BE DEBITED

2

NAME ON BANK ACCOUNT			
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Bank	Branch Number	Account Number	Suffix
BANK			
BRANCH			

INFORMATION TO APPEAR ON MY/OUR BANK STATEMENT - CUSTOMER TO COMPLETE

<input type="text"/>	<input type="text"/>	<input type="text"/>
Rates/Water	Rates Valuation/Water Meter Acc No	Property Address
<input type="text"/>	<input type="text"/>	<input type="text"/>
(Payer Particulars)	(Payer Code)	(Payer Reference)

3

<b>AUTHORISED BANK ACCOUNT SIGNATURE(S) Please print your name and sign</b>	
DATE	/ /20
Daytime phone :	
Email :	

I/We authorise you until further notice in writing to debit my/our bank account with all amounts covered by this direct debit authority which Napier City Council, the registered initiator of the above Authorised Code, may initiate by Direct Debit.

I/We acknowledge and accept that the bank accepts this authority only upon the conditions listed on the reverse of this form.

APPROVED 0285	FOR BANK USE ONLY:			BANK STAMP
	Original - Retain at Branch, Copy - Forward to initiator if requested			
Date received:	Recorded by:	Checked by:		
05	00			



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AUTHORITY TO ACCEPT DIRECT DEBITS (Not to operate as an assignment or agreement)						
0	3	0	2	1	3	1