

Citizens' Civic Award NOMINATION FORM

Please return form before 5pm, Friday 20 May 2022

Useful information and things to think about

History

In 1977 Napier City Council introduced the Citizens' Civic Awards to give some recognition to Napier community members who give a lot of their time voluntarily to different good causes within Napier. The Selection Panel is made up of three Councillors chosen by the Mayor.

The Awards are held in early September every year, where those selected are presented with their Award by the Mayor at a formal ceremony to which friends and family are invited.

The person you are nominating must

- Be a citizen (i.e. resident) of Napier as defined by the boundaries of Napier City. For those of Māori descent or those whose contribution has primarily been towards the benefit of Napier, mana/ tāngata whenua, the boundaries of the eight marae of te Taiwhenua o te Whanganui-a-Orotū apply.
- Have provided a high level of voluntary service benefiting the Napier community, ideally over a number of years (there is no formal length of time required).
- Be nominated by one or more organisation they are or have volunteered for.
- Candidates are not eligible if they are receiving a salary for their voluntary service.
- Not be a current Napier City Councillor. Former Councillors who are contributing a high level of voluntary work may be nominated.
- Not be told that they have been nominated for the Award. Each year a Selection Panel selects those they believe best meet the criteria. NCC will contact the successful nominees, or the nominees of anyone not chosen in that year.
- Those people who have received higher national honours also qualify to receive Citizens' Civic Awards from the City.

Nomination form checklist

- ☐ Complete the form using BLOCK LETTERS.
- ☐ Supporting information required for this application.
Please provide as much supporting information as possible, i.e. newspaper clippings, references, etc.
- ☐ The nomination of someone for an Award must be supported by two members of the Napier community.
- ☐ Nominees must provide their contact details, all information provided is confidential.
- ☐ Unsuccessful nominations from previous years will not be automatically added into the this year's group for consideration. A new nomination form must be completed.

Getting the completed form back to us



governance@napier.govt.nz



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Citizens' Civic Awards
215 Hastings Street
Napier



www.napier.govt.nz
#civicawards



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Nominee Details - Tell us who you think should win an award and why

All fields MUST be completed. If writing, please use **BLOCK LETTERS**.

Full Name:

How long have they
lived in Napier?:

Occupation:
(If retired, please provide
previous career details)

Organisation
represented:

Their volunteer work - Tell us about where they have volunteered, their roles & for how long they volunteered. Please include as many details as possible. Please attach supporting letters or references and other relevant information. Use extra paper if required.

Have they won any other Napier City Council, local or national awards? If so, please tell us about them:

Nominators' Details - Tell us who you are (remember you need two people to support the nomination)

All fields **MUST** be completed. If writing, please use **BLOCK LETTERS**.

We use the contact information where

- we need more information from you about your nominee to provide to the selection panel
- to make arrangements for the Award function should the person you are nominating be successful (you will be invited) or to let you know if your nominee wasn't chosen this year.

Nominator One

Full Name:			
Physical Address: (not PO BOX or Private Bag)			
Home Phone:		Mobile Phone:	
Email Address:			
Club or Organisation: (If relevant. Please also tell us the position you hold)			
Signature:		Date:	

Nominator Two

Full Name:			
Physical Address: (not PO BOX or Private Bag)			
Home Phone:		Mobile Phone:	
Email Address:			
Club or Organisation: (If relevant. Please also tell us the position you hold)			
Signature:		Date:	

