

**Office use only:**

Process Date:

UT No.:

Receipt No.:

Map Info:

# Application for CONSENT TO CONNECT TO COUNCIL'S WASTEWATER SERVICE

This form shall be used for all connections, disconnections and reuse of Napier City Services.

Please complete boxes 1 - 7 as fully as possible and email this completed form and any supporting documentation to: [serviceengineer@napier.govt.nz](mailto:serviceengineer@napier.govt.nz) OR submit application at Napier City Council Customer Service Centre.

Our department will respond within **10** working days with applicable fees and charges.

**Fees approved for 1 July 2024 until 30 June 2025.**

1: APPLICANT DETAILS (must be completed for all applications and all details must be the Owner/Developer)			
Name:			
Email:			
Postal address:			Postcode:
Phone:			Mobile:
2: ACCOUNT INFORMATION (Actual cost will be invoiced for deposit items)			
Name:			
Email:			Mobile:
Postal address:			Postcode:
<input type="radio"/> I have read and accept the conditions of consent included with this application (must be person named above or authorised agent to receive the invoice.)			
3: PROJECT LOCATION			
Address:			
Description of development:			
Contact name:			Phone:
4: PURPOSE OF CONNECTION(S)			
<input type="radio"/> New (Fill in section 6)	<input type="radio"/> Renewal (Fill in section 6)	<input type="radio"/> Upgrade (Fill in section 6)	
<input type="radio"/> Reuse/disconnection (Fill in section 5)		<input type="radio"/> Other, please provide details:	

The following section is to be filled in by applicant, contractor, or project manager.  
If assistance is required please email [serviceengineer@napier.govt.nz](mailto:serviceengineer@napier.govt.nz)

6: SERVICES REQUIRED					FOR OFFICE USE ONLY	
<b>WASTEWATER CONNECTIONS*</b> (tick all that apply) minimum charge applies to all connections					Charge Type	Amount
					All fees and charges are inclusive of GST	
	Size	QTY (specify)	Deposit	Plus cost of pipelaying/per metre		
<input type="radio"/> Residential/Subdivision - open ground only	100mm		\$2341.00	\$499.00*	Deposit	
<input type="radio"/> Residential/Subdivision - in the road or road crossing	100mm		\$2341.00	Actual cost**	Deposit	
<input type="radio"/> Industrial	>100mm		\$2341.00	Actual costs** (quote provided if required)	Deposit	
<input type="radio"/> Commercial	>100mm		\$2341.00	Actual costs** (quote provided if required)	Deposit	
<input type="radio"/> Subdivision (new network connection for subdivision)	>100mm		\$2341.00	Actual costs** (quote provided if required)	Deposit	
<input type="radio"/> Bay View Residential/ Commercial (Fixed fee for connection)			\$23,188.00		Fee	
<b>WASTEWATER DISCONNECTIONS</b> (tick all that apply) minimum charge applies to all connections					Charge Type	Amount
	Size	QTY (specify)	Deposit	Plus cost of pipelaying/per metre		
<input type="radio"/> Wastewater Disconnection			\$691.00 <sup>+</sup>	N/A	Fee	
<input type="radio"/> Wastewater Connection Reuse						
ADDITIONAL FEES (to be charged by Council)						
Utility service location if required (corridor access request/road crossing)			\$839.00		Fee	
Development contribution (fee will be determined by Council)			To be confirmed		Fee	
*Connection application fee (Mandatory charge for all connections)			\$108.30 (charged per hour, non refundable)		Fee	
Applicant will be sent the fees and deposits due within 5 working days of our department receiving this form. Final invoice of actual connection will be supplied after work has been completed.					Invoice total: \$	

City Services require a minimum of **20 working days** notification prior to connection installation.  
 Please phone: **06 833 7744**. Heritage sites may ALSO experience time delays and INCUR additional costs

- \* \$499.00 per metre fee applies to open ground pipe laying only, which means in grassed area only. This cost to be charged at completion of job.
- \*\* Connections in sealed road/footpath (road crossing), commercial, industrial and/or greater than 100mm is charged at cost by the City Services department at completion of job.
- † Actual overall job cost for water disconnections over 50 mm will be charged by the City Services Department. (minimum charge \$691.00).

**Please note:**

- Total cost equals the connection fee, plus pipe laying and reinstatement cost. If an access chamber is required this will be additional.
- Quotes can be provided for large size connections on request.
- All minimum charges of \$2341.00 are per connection and are non refundable.

# LOCATION OF CONNECTIONS

If new service connections are required, please supply a detailed diagram on next page, or appropriate location measurements

**NOTE:** The preferred location of the connections MUST be INDICATED in the space below or on a separate plan showing site boundaries, street frontages, building outline and distances if necessary. "IF NO LOCATION IS SPECIFIED" Council may proceed at its discretion.

Every effort will be made to place the connections where requested but circumstances may not allow this. Where location and level are critical to the development of a site it may be necessary for the Applicant/Owner/ Developer to confirm levels and grade and check for conflict with other services. The Service Engineer will determine the actual location.

## 6: PLEASE ATTACH PLAN OR PROVIDE MEASUREMENTS FOR PREFERRED CONNECTION LOCATION AS APPROPRIATE

MEASUREMENTS FOR NEW CONNECTIONS  A: _____ (m)  B: _____ (m)  C: _____ (m)  D: _____ (m)	
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<b>OFFICE USE ONLY:</b>	

## 7: SIGNATURE OF APPLICANT

<input type="radio"/> I have read and accepted the attached conditions of application and consent	
Signature:	Date:

**FOR OFFICE USE ONLY**

**APPROVAL OF SERVICE ENGINEER** - Name of Service Engineer:

Signature:

**HERITAGE SITE (TICK YES OR NO)**

Date:

YES

NO

**FOR OFFICE USE ONLY**

**Costing**

**As Built Sketch**

Fee only

Deposit

Quote

Invoice total: \$

Invoice No.:

**Work Carried Out By:**

**Name:**

**Date:**

**NOTES:**