

Office use only:
Process Date:
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Map Info:

Application for CONSENT TO DISCONNECT/REUSE CONNECTION TO COUNCIL'S UTILITY SERVICES

This form shall be used for all disconnections/reuse of connections of Napier City Services. All disconnections require a full check for reuse.

Please complete boxes 1 - 5 as fully as possible and email this completed form and any supporting documentation to: serviceengineer@napier.govt.nz OR submit application at Napier City Council Customer Service Centre. Our department will respond within 5 working days with applicable fees and charges.

Expiry Date: 30 June 2024

1: APPLICANT DETAILS (must be completed for all applications and all details must be the Owner/Developer)			
Name:			
Email:			
Postal address:			Postcode:
Phone:			Mobile:

2: ACCOUNT INFORMATION (Actual cost will be invoiced for deposit items)			
Name:			
Email:		Mobile:	
Postal address:			Postcode:
<input type="radio"/> I have read and accept the conditions of consent included with this application (must be person named above or authorised agent.)			

3: PROJECT LOCATION			
Address of Property:			
Description of Development:			
Contact name:		Phone:	

The following section is to be filled in by applicant, contractor, or project manager.
 If assistance is required please email serviceengineer@napier.govt.nz

5: SERVICES REQUIRED				FOR OFFICE USE ONLY All fees and charges are inclusive of GST	
<input type="radio"/> DISCONNECTION	Size	QTY (specify)	Deposit	Charge Type	Amount
<input type="radio"/> CONNECTION REUSE					
<input type="radio"/> Water	Up to 50mm		\$650.00	Fee	
<input type="radio"/> Water	Over 50mm		\$650.00*	Deposit	
<input type="radio"/> Sewer			\$598.00	Fee	
ADDITIONAL FEES (to be charged by Council)					
Connection application fee (Mandatory charge)			\$93.69 (charged per hour, non refundable)	Fee	
Applicant will be sent the fees and deposits due within 5 working days of our department receiving this form. Final invoice will be supplied after work has been completed.				Invoice total: \$	
City Services require a minimum of 20 working days notification prior to connection installation. Please phone: 06 833 7744 . Heritage sites may ALSO experience time delays and INCUR additional costs					

*Actual overall job cost for water disconnections over 50 mm will be charged by the City Services Department. (minimum charge \$650.00).

Please note:

- All minimum charges are per disconnection and are non refundable.
- Please advise the City Services Department **06 833 7744** when disconnection/connection reuse inspection is required.

5: SIGNATURE OF APPLICANT	
Signature:	Date:

FOR OFFICE USE ONLY	
APPROVAL OF SERVICE ENGINEER	
Name of Service Engineer:	
Signature:	HERITAGE SITE (TICK YES OR NO)
Date:	YES <input type="radio"/> NO <input type="radio"/>

Costing	Location Of Disconnection
<input type="radio"/> Fee only	
Invoice total: \$	
Invoice No.:	
Work Carried Out By:	
Name:	
Date:	