****

**COMMUNITY SERVICES FUNDING**

***RATES SUBSIDY* APPLICATION FORM 2018-2019**

**Opens 4 April 2018 and closes 27 April 2018 at 5pm**

**(no late applications will be accepted)**

**NB: Applications for a rates subsidy ONLY (previously known as a property grant)**

**ABOUT YOUR ORGANISATION:**

1. **Organisation Details**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Organisation’s Name** |  | | | | |
| **Physical Address** |  | | | | |
| **Postal Address**  **(If different from above)** |  | | | | |
| **Website Address** |  | | | | |
| **Are you GST Registered (please cicle one)** | **YES / NO** | **GST Number** |  | | |
| **Legal Entity Status:** |  | | | **First year of operation:** |  |

1. **Main Contact People (Please provide two contacts)**

|  |  |  |  |
| --- | --- | --- | --- |
| **First Contact Person** | | **Second Contact Person** | |
| **Name:** |  | **Name:** |  |
| **Position:** |  | **Position:** |  |
| **Daytime Phone:** |  | **Daytime Phone:** |  |
| **Mobile Phone:** |  | **Mobile Phone:** |  |
| **Email:** |  | **Email:** |  |

1. **Tell us the purpose of your organisation**
2. **Property details:**

|  |  |
| --- | --- |
| **Valuation Number:** | **Property address(es)** |
|  |  |
|  |  |

1. **Does your organisation hold a liquor licence?**

**Please circle one: YES / NO**

**ALL APPLICANTS:**

**DECLARATION**

We, the undersigned, declare the following:

* The information given in this application is true and correct to the best of our knowledge
* We have the authority to commit our organisation to this proposal
* Any funding received will be used for the payment of the rates to Napier City Council
* We understand that our names and details about this proposal may be released to the media or appear in publicity material
* We understand that the Napier City Council is bound by the Local Government Official Information and Meetings Act 1987 and details contained within this proposal may be released under that Act.
* We agree to complete an evaluation form and/or report if required, confirming the funds received have been spent, or are being held in trust, for the purpose stated
* We agree to fully cooperate in any funding audit or inspection of our organisation, project or service that may be directed by an officer of the Napier City Council
* We acknowledge our right to have access to this information. This consent is given in accordance with the Privacy Act 1993.
* I have attached a Pre-printed deposit slip

|  |  |
| --- | --- |
| **Governance Signatory (member of the governing body)** | **Management Signatory (or second governance signatory)** |
| **Name:** | **Name:** |
| **Position:** | **Position:** |
| **Signature:** | **Signature** |
| **Date:** | **Date:** |