APPENDIX A

OPEN

AGENDA

FINANCE COMMITTEE

DATE: Wednesday 11 February 2015

TIME: 3.00pm

VENUE: Main Committee Room, 3rd Floor, Civic Building, Hastings Street, Napier

Quarterly Report on Performance by Activity Group

1 October 2014 to 31 December 2014

INFORMING NAPIER

Napier City Council

QUARTERLY REPORT

Quarter 2 (1 October to 31 December 2014)

Quarterly Report

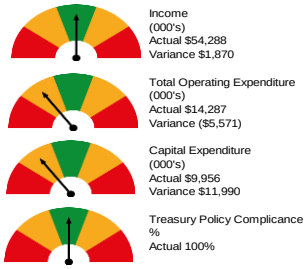
Quarter 2 (1 October – 31 December 2014)

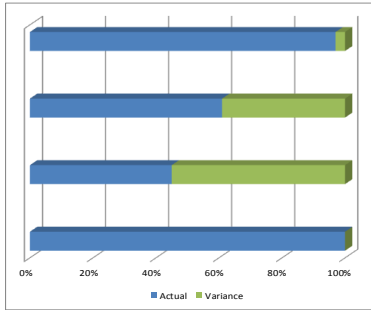
This report summaries the Council's progress in the second quarter of 2014/15 towards fulfilling the intentions outlined in the Annual Plan. Quarterly performance is assessed against:

- Income
- Total Operating Expenditure
- Capital Expenditure
- Treasure Policy compliance

Areas where there is a risk to or significant variance from budgeted expectations are discussed in the performance summaries for each of the Council's seven activity areas.

HOW ARE WE PERFORMING?





FINANCIAL SNAPSHOT

Statement of Financial Performance

The Council's consolidated financial performance for the period 1 October 2014 to 31 December 2014 is presented in this section. Positive numbers in the financial statements indicate a favourable variance from budget and negative numbers indicate an unfavourable variance from budget.

The budget figures include the original budget and carried forwards from prior years plans that were committed. As a result the budget figure isn't the same as the annual report.

	2014/15				
	Actual Dec YTD $000	Budget Dec YTD $000	Variance $000	Budget Full Year 2014-15 $000	Actual 2013-14 $000
Income					
Rates revenue	35,548	35,310	(238)	47,080	46,632
Finance income	1,413	750	(663)	1,500	3,284
Development and financial contributions	964	-	(964)	1,985	1,860
Subsidies and grants	399	397	(2)	501	359
Other revenue	15,969	15,961	(8)	38,681	(140,004)
Other gains/(losses)	(5)	-	5	1,098	(987)
Total Income	54,288	52,418	1,870	90,846	88,857
Expenditure					
Employee benefit expenses	14,326	13,834	(492)	27,507	27,481
Depreciation and amortisation	10,426	11,506	1,080	23,013	21,299
Other expenses	15,249	18,362	3,113	38,502	32,125
Finance costs	-	-	-	-	108
Total Expenditure	40,001	43,702	3,701	89,021	81,013
Net Operating surplus/(deficit) before tax	**14,287**	**8,716**	**(5,571)**	**1,825**	**7,844**

The year to date net operating surplus of $14.287m is $5.571m better than the budgeted surplus of $8.716m. This favourable variance is attributable to a combination of factors as outlined below.

INCOME:

Year to date total income is over budget by $1.87 m:

1. Finance income is over budget by $0.663m, this mainly resulting from higher than expected interest received on term deposits
2. Rates revenue is ahead of budget by $0.238m due to unbudgeted rates penalty
3. Development and Financial contributions is up $0.964m due to budget allocations being the end of the financial year.

EXPENDITURE:

Year to date total expenditure is under budget by $3.701m:

1. Other expenses are under budget by $3.113m, which is primarily Roading with $2.237m under budget with summer renewals still to come, and renewals transferred to capital at year end. Variances in Support Units of $0.876m, mainly in insurance premiums, and timing of purchases for plant and vehicles
2. Depreciation and amortisation is under budget by $1.080m mainly contributed by the revaluation of assets, and the timing of capitalisation of projects.

NET OPERATING EXPENDITURE

Net Operating Expenditure by Activity Area	2014/15				
	Actual Dec YTD $000	Budget Dec YTD $000	Variance $000	Budget Full Year 2014-15 $000	Actual 2013-14 $000
City Promotion	(1,263)	(1,472)	(209)	(2,390)	(3,510)
Democracy and Governance	(1,144)	(1,144)	0	(2,289)	(2,256)
Recreation	(4,345)	(4,515)	(170)	(9,359)	(8,952)
Social and Cultural	(4,919)	(5,011)	(92)	(10,361)	(8,964)
Planning and Regulatory	(780)	(639)	140	(1,790)	(1,088)
Roading	(5,978)	(8,790)	(2,812)	(11,763)	(9,879)
Water Supply	(1,889)	(2,044)	(156)	265	364
Solid Waste	(1,156)	(1,209)	(53)	168	(153)
Stormwater	(1,612)	(1,922)	(310)	(3,168)	(2,479)
Sewerage	(3,267)	(3,597)	(330)	182	312
Property Assets	2,943	2,691	(252)	4,049	4,086
Support Units	(344)	(948)	(604)	(1,187)	934
Rates and Special Funds	38,041	37,316	(725)	39,467	39,430
Total Group	**14,287**	**8,716**	**(5,571)**	**1,825**	**7,844**

CAPITAL EXPENDITURE

Net Capital Expenditure by Activity Area	2014/15				
	Actual Dec YTD $000	Budget Dec YTD $000	Variance $000	Budget Full Year 2014-15 $000	Actual 2013-14 $000
City Promotion	38	120	82	544	183
Recreation	832	2,878	2,046	11,834	2,562
Social and Cultural	434	601	168	2,134	4,155
Planning and Regulatory	65	139	74	509	482
Roading	2,211	7,528	5,318	24,624	6,837
Water Supply	95	2,051	1,956	4,266	547
Solid Waste	13	134	120	436	307
Stormwater	581	1,751	1,170	10,699	1,813
Sewerage	5,015	5,994	979	9,948	16,092
Property Assets	161	336	175	1,407	265
Support Units	512	416	(96)	1,993	100
Total Group	**9,956**	**21,947**	**11,990**	**68,393**	**34,954**

TREASURY POLICY COMPLIANCE

As at 31 December 2014, all of the core policy compliance requirements were achieved as shown in the below:

PRUDENTIAL TREASURY LIMITS

Prudential limits	Policy limit (%)	Actual (%)	Compliance
Borrowings as a % of equity	n/a	2.56%	n/a
Borrowings as a % of income	n/a	40.8%	n/a
Net interest as a % of annual rates income	n/a	n/a	n/a
Interest rate risk control limits (interest rate exposu	**Policy limit (%)**	**Actual (%)**	**Compliance**
Fixed interest proportion			
Broken down: 0 - 3 year bucket	n/a	-	n/a
Broken down: 3 - 5 year bucket	n/a	-	n/a
Broken down: 5 - 10 year bucket	n/a	-	n/a
* These limits do not apply as Council has zero external interest bearing debt			
Liquidity/funding risk (access to funds)	**Policy limit (%)**	**Actual (%)**	**Compliance**
Liquidity/funding risk (access to funds)			
Broken down: 0 - 3 year bucket	n/a	-	n/a
Broken down: 3 - 5 year bucket	n/a	-	n/a
Broken down: 5 - 10 year bucket	n/a	-	n/a
* These limits do not apply when net debt is less than $15m			

KEYHIGHLIGHTS

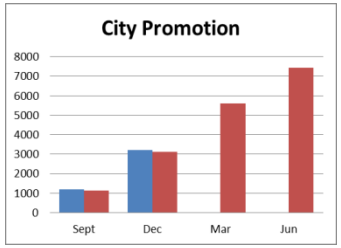
- Council resolution for Marine Parade redevelopment
- Long Term Plan pre consultation started
- Export of five animals from Marineland
- Elite Cycling Nationals for Napier 2016
- Habitat for Humanity Home completed

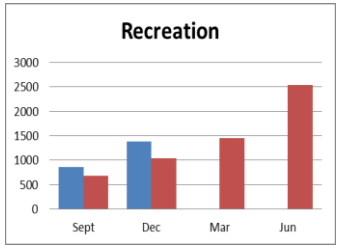
FORECAST YEAR END VARIANCES

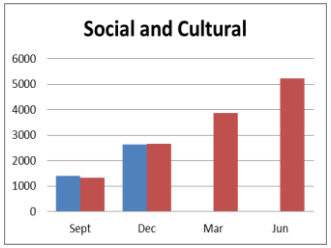
- MTG Hawkes Bay – lower than budget income in admissions, theatre hire and shop sales. Timing of capitalisation and depreciation. Energy costs higher than budget. Costs associated with implementation of the McDermott Miller report recommendations not included in budget in current year.
- Insurance – actual premium lower than budget. A positive variance of $300k has been forecast.
- Additional funding will be required for seismic assessments
- Assessment of walkway linkages (capital) may impact timing of project
- Parklands sales forecast to be higher than budget
- The timing of the delivery of some capital projects for infrastructure have been impacted by staff being seconded to BTF Treatment Project. Projects that will not be completed during the current financial year will be carried forward.
- Due to accreditation requirements for Building Consents, additional staffing costs have been incurred and will result in a negative budget variance at year end
- Reduced income and higher costs associated with the Transfer Station will result in a forecast negative variance of $70k at year end

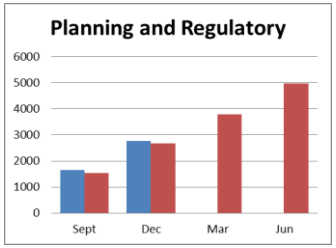
Quarterly Graphs

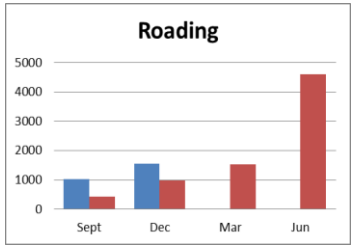
Income (000's) - Actual Budget

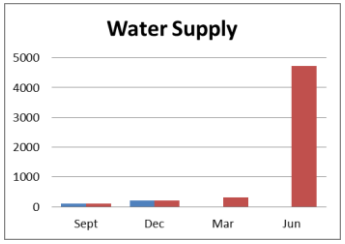


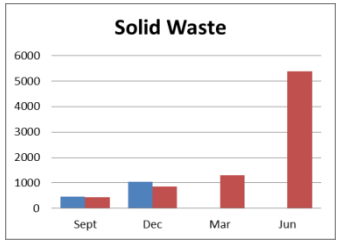


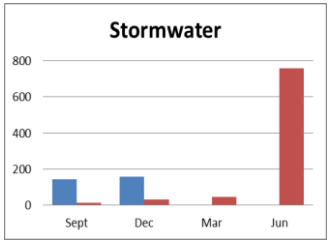


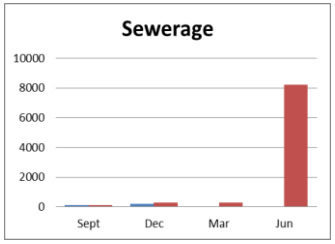


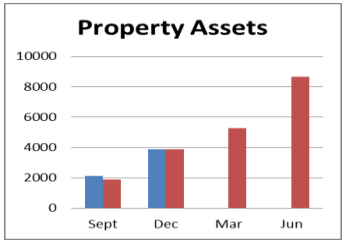




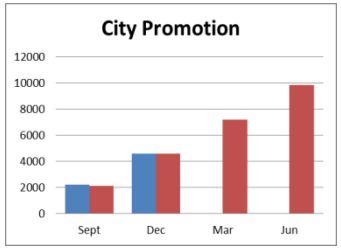


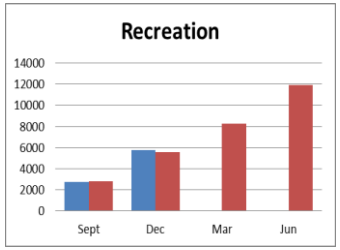


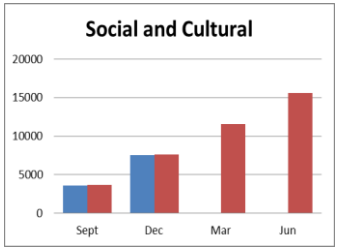


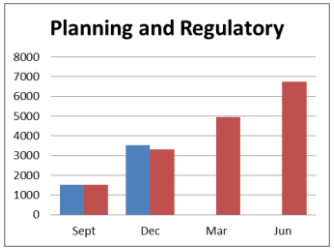


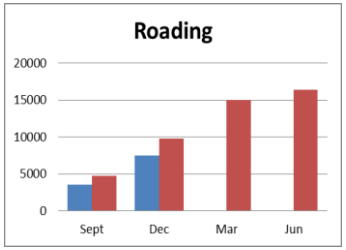
Expenditure (000's) – Actual Budget

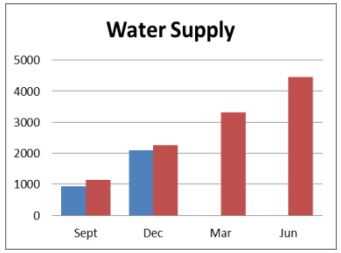


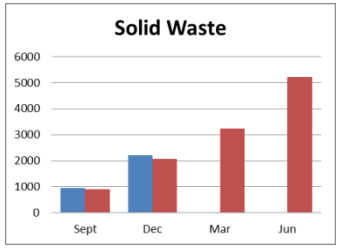


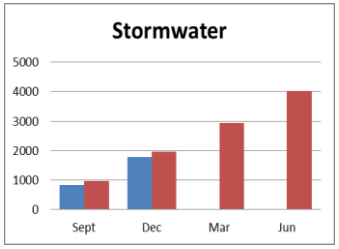


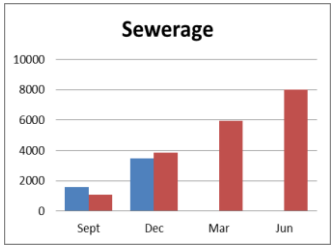


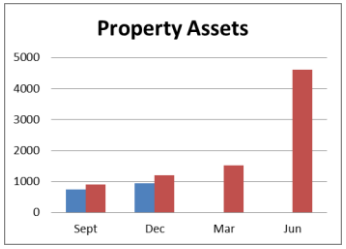




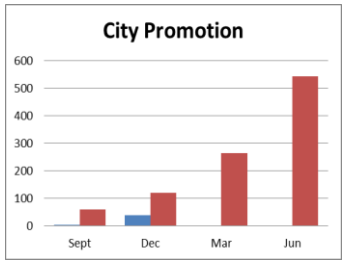


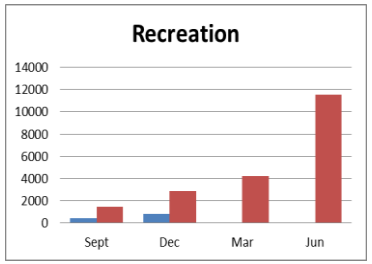


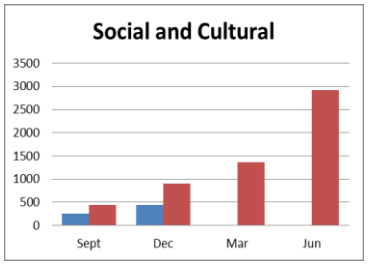


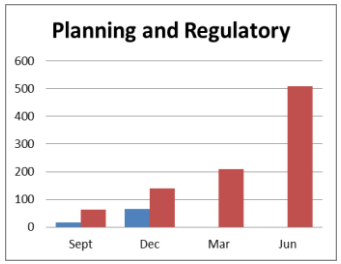


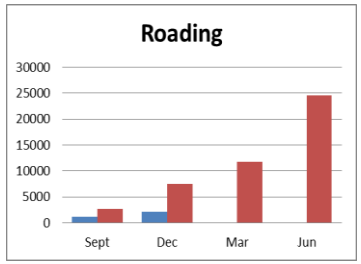
Capital Expenditure (000's) – Actual Budget

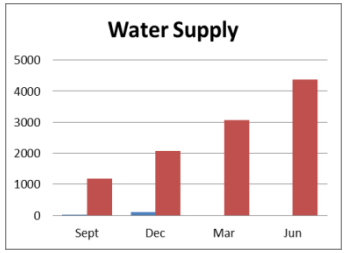


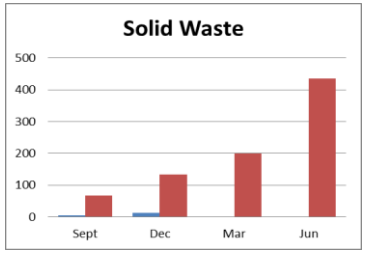


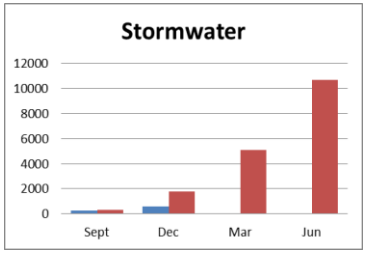


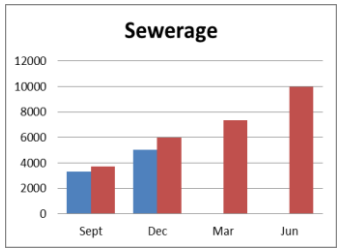


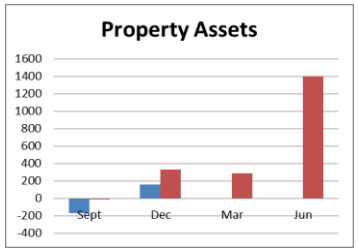




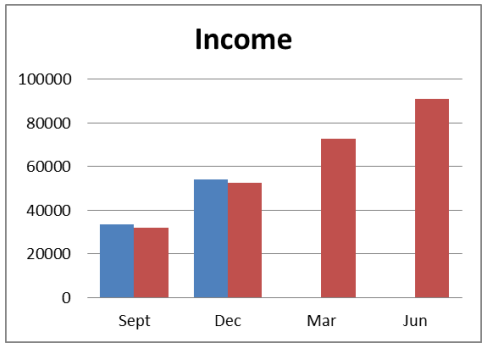


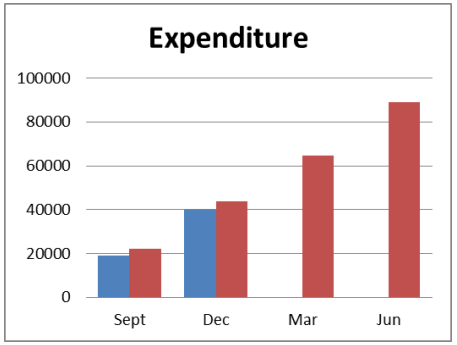


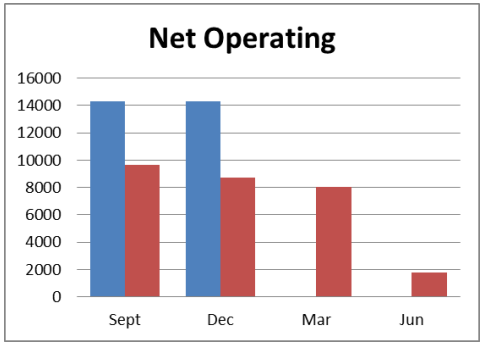


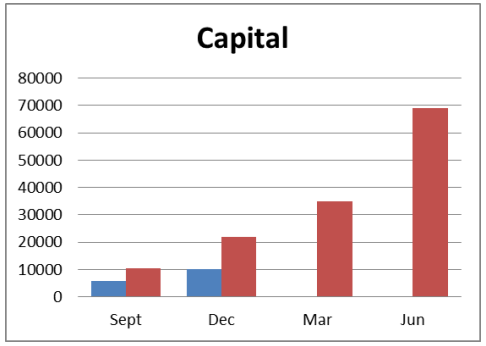


Group Totals (000's) - Actual Budget





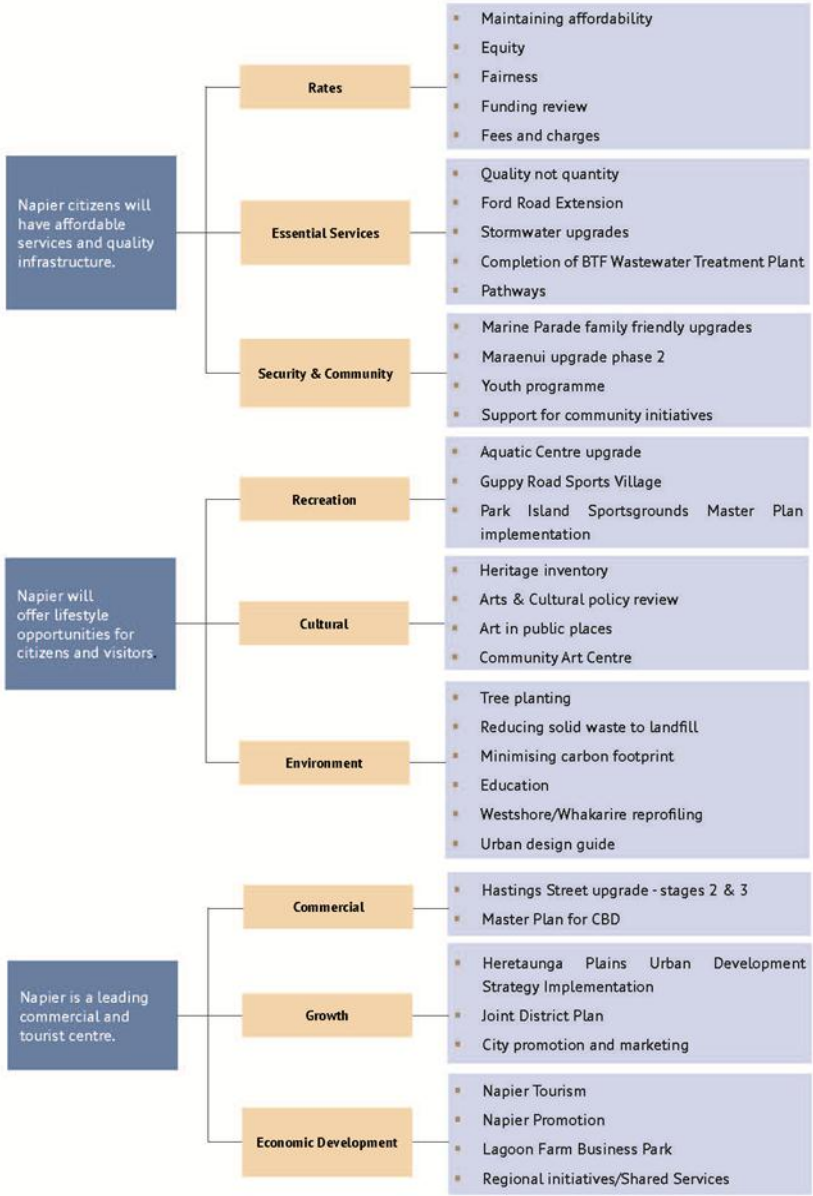




Key Programme

KEY PROGRAMMES Committee	Q1 Actual (1 July – 30 Sept 2014)	Q2 (1 Oct – 31 Dec 2014)	Q3 (1 Jan – 31 Mar 2015)	Q4 (1 Apr – 30 Jun 2015)
DEMOCRACY & GOVERNANCE Council provides a democratic and consultative system for decision making	5 Council Meetings 9 Committee Meetings	Council meeting Asset/Activity Management Plans. Capital Plans	Draft Long Term Plan 2015/2025 to consultation	2015/2025 Long Term Plan adopted
CITY PROMOTION Activites include City and Business Promotion, City Promotion grants, Aquarium of NZ, Napier i-Site Visitor Centre, Par2 Minigolf and Kennedy Park	Marineland – Pre-export of 8 remaining animals Host All Blacks vs. Argentina 6 September 2014	Marineland - Export of 5 animals to Australia Wi-fi Hot Spots Art Deco Boy Sculpture Hawke's Bay Show/FAWC	Marineland - Export of 3 remaining animals to Australia Horse of the Year	Marineland Site ready for re-development
RECREATION Recreation activites includes Sportsgrounds, Napier Aquatic Centre, Marine Parade Pools, Reserves and the Inner Harbour	Preparation work for Clyde Jeffery Drive and Shrimpton Pathway Assessment of Reserve Walkway Linkaged	New Year's Eve 2015 – Sound Shell Marine Parade Redevelopment consultation Open Space Water Park	Art Deco Events Marine Parade Pump Track	Marine Parade Redevelopment detailed design Dredging and IH Facility renewals Anderson Park Skate Bowl Refurb
SOCIAL & CULTURAL Social and Cultural activities include libraries, Napier Municipal Theatre, MTG Hawke's Bay, Community Advice, Halls, Retirement and Rental Housing, Cemeteries, Public Toilets and Civil Defence	MTG Hawke's Bay - Implementing McDermott Miller Review	International Childrens' Games Delegations Community Arts Centre	Marine Parade Pump Track	Civil Defence equality assessment for CPEM Group
PLANNING & REGULATORY Activies required by legislation are planning policy, regulatory consents, building consents, environmental health and animal control	Implementation of the joint committee for Heretaunga Plains Urban Growth Study Review of the Mixed Use Zone in Ahuriri underway	BCA Accreditation Re-assessment	District Plan Change 10	Draft City Masterplan completed for Council review
ROADING Network provides accessibility to Napier's residents and visitors within a safe, clean and aesthetic environment	Taradale Shops/Puketapu Intersection Ford Road Extension	Hardinge Road Erosion Control stage 3 Parking Strategy Document Clive Square Lighting Herschell Street Kerb extensions Library Footpath renewal	Clive Square Bus Terminus Mural Paxie's Lane Lighting Project Marine Parade Roundabout and Drainage Improvement Clive Square Lighting	Jervois Road Footpath Prebensen Drive 4 Laning Hastings Street Upgrade stage 2 Warren St Roundabout
WATER SUPPLY Council provides a water supply system for the supply of potable water as well as for fire fighting purposes		New Reservoir Taradale		New Well Awatoto
STORMWATER Council provides and maintains a stormwater disposal system aiming to mainmise the effects of flooding	Ford Road Stormwater upgrade in conjunction with extension Taradale Stormwater upgrade	Bayview Stormwater Improvements	Dalton Street pump replacement	
SEWERAGE Council provides and maintains a safe domestic and insudtrial sewerage collection, screening and disposal system to maintain the community's health	Advanced Wastewater Treatment plant opens 31 August 2014	Riverbend Road Trunk Main		

Strategic Priorities 2014/15

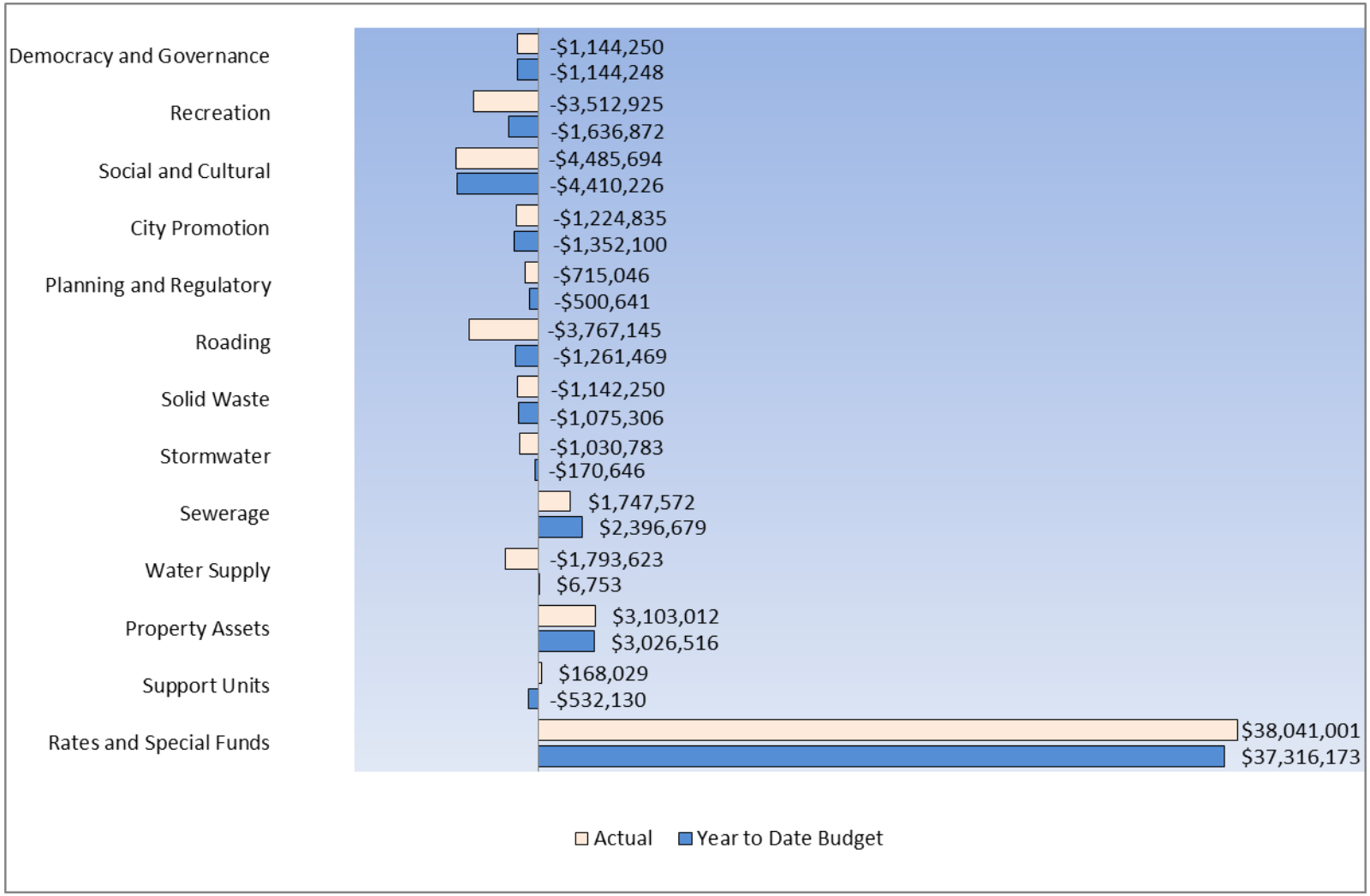


Summary of Activity Groups

Net Operating Expenditure	Actual	Year to Date Budget	Variance	Annual Budget	% Variance
Democracy and Governance	(1,144,250)	(1,144,248)	2	(2,288,500)	0%
Roading	(5,977,769)	(8,789,738)	(2,811,969)	(11,763,000)	32%
Solid Waste	(1,155,636)	(1,208,812)	(53,176)	167,600	4%
Stormwater	(1,611,986)	(1,921,548)	(309,562)	(3,168,400)	16%
Sewerage	(3,267,195)	(3,596,850)	(329,655)	182,400	9%
Water Supply	(1,888,590)	(2,044,441)	(155,851)	265,000	8%
Recreation	(4,344,554)	(4,514,568)	(170,014)	(9,358,900)	4%
Social and Cultural	(4,919,327)	(5,011,498)	(92,171)	(10,361,300)	2%
City Promotion	(1,263,049)	(1,472,095)	(209,046)	(2,389,800)	14%
Planning and Regulatory	(779,688)	(639,241)	140,447	(1,789,700)	-22%
Property Assets	2,942,547	2,690,818	(251,729)	4,049,300	-9%
Support Units	(344,208)	(948,073)	(603,865)	(1,187,400)	64%
Rates and Special Funds	38,041,001	37,316,173	(724,828)	39,467,300	-2%
Net Operating	**14,287,295**	**8,715,879**	**(5,571,416)**	**1,824,600**	

Capital Expenditure	Actual	Year to Date Budget	Variance	Annual Budget	% Variance
Roading	2,210,624	7,528,269	5,317,645	24,623,500	71%
Solid Waste	13,386	133,506	120,120	436,000	90%
Stormwater	581,203	1,750,902	1,169,699	10,699,400	67%
Sewerage	5,014,767	5,993,529	978,762	9,947,700	16%
Water Supply	94,967	2,051,194	1,956,227	4,265,800	95%
Recreation	831,629	2,877,696	2,046,067	11,833,800	71%
Social and Cultural	433,633	601,272	167,639	2,134,300	28%
City Promotion	38,214	119,995	81,781	543,600	68%
Planning and Regulatory	64,642	138,600	73,958	508,500	53%
Property Assets	160,465	335,698	175,233	1,407,400	52%
Support Units	512,237	415,943	(96,294)	1,992,800	-23%
	9,955,768	**21,946,604**	**11,990,836**	**68,392,800**	

Summary Graph of Activity Groups



Democracy and Governance

Through Democracy and Governance, Council provides a democratic and consultative system for decision making.

What we do

The Democracy and Governance Group comprises:

- Mayor and six Councillor's elected by the City as a whole
- Ahuriri Ward – 1 Councillor
- Onekawa-Tamatea Ward – 1 Councillor
- Nelson Park Ward – 2 Councillors
- Taradale Ward – 2 Councillors

Performance Measures	2014/15 Targets	First Quarter	Second Quarter	Performance Indicator	Performance Measure Comment
1. Number of Council Meeting cycles.	7 cycles	Council (including Extraordinary) 5 City Services 2 Finance Committee 1 Community Development 1 Regulatory 2 Maori Consultative 2 City Development 1 LTCCP & Annual Plan 0	Council (including Extraordinary) 4 City Services 2 Finance Committee 2 Community Development 1 Regulatory 2 Maori Consultative 2 City Development 1 LTCCP & Annual Plan 0	n/a	
2. All significant issues as defined by the significance policy are subject to public consultation	Report on all consultation carried out	No public consultations for this quarter	No public consultations for this quarter	n/a	
3. Percentage of residents satisfied with the Sufficiency of Public Information in the NRB Public Opinion Survey.	80%	End of Year Measure	End of Year Measure	n/a	

Democracy and Governance - Financial Performance to 31 December 2014

	Actual	Year To Date Budget	Variance	%	Annual Budget	Notes	Comment
Operating Expenditure							
Democracy and Governance	1,144,250	1,144,248	(2)	0.0%	2,288,500		
	1,144,250	1,144,248	(2)	0%	2,288,500		
Net Operating	**(1,144,250)**	**(1,144,248)**	**(2)**	**0%**	**(2,288,500)**		

Roading

Network provides accessibility to Napier's residents and visitors within a safe, clean and aesthetic environment

What we do

- 363km of roads (100% sealed)
- 306km Urban Standard Roads
- 57km Rural Roads
- 46.4km State Highway
- 5,441 sumps and manholes to be cleaned
- 480km of kerb and channel to be swept

Highlights of this Quarter

- Council agreement to progress Prebensen Drive four-laning this financial year
- Ford Road near completion

Performance Measures	2014/15 Targets	First Quarter	Second Quarter	Performance Indicator	Performance Measure Comment
1. Number of Injury crashes in Napier City.	Reduce by 4% on previous year	End of Year Measure	End of Year Measure	n/a	
2. Average roughness of sealed roads. *(NAASRA – National Association of Australian State Road Authorities.* *Ratings: 70 considered smooth, 150 considered rough.)*	Less than 100 NAASRA	End of Year Measure	End of Year Measure	n/a	
3. Percentage of residents satisfied with Roads in the NRB Public Opinion Survey.	87%	End of Year Measure	End of Year Measure	n/a	
4. Percentage of residents satisfied with Footpaths in the NRB Public Opinion Survey.	82%	End of Year Measure	End of Year Measure	n/a	
5. Rating cost per rateable property	$611	End of Year Measure	End of Year Measure	n/a	

Mandatory Measures	First Quarter	Second Quarter	Performance Indicator	Measure Comments
1. The change from the previous financial year in the number of fatalities and serious injury crashes on the local road network, expressed as a number	End of Year Measure	End of Year Measure	n/a	
2. The average quality of ride on the sealed road network, as measured by the Smooth Travel Exposure Index	End of Year Measure	End of Year Measure	n/a	
3. The % of footpaths within a Territorial Authority District that fall within the level of service or service standard for the condition of footpaths that is set out in the territorial authorities relevant document (such as its annual plan, activity management plan, asset management plan, annual works program or long term plan)	End of Year Measure	End of Year Measure	n/a	
4. The % of customer service requests relating to roads and footpaths to which the territorial authority responds within the time frame specified in the long term plan.	Information not available at this time	Information not available at this time	n/a	Work is progressing on this reporting
5. The % of sealed local road network that is resurfaced	End of Year Measure	End of Year Measure	n/a	

Roading - Financial Performance to 31 December 2014

	Actual	Year To Date Budget	Variance	%	Annual Budget	Notes	Comment
Operating Expenditure							
Roading	7,527,998	9,765,514	2,237,516	22.9%	16,360,600	[1]	Major renewal programmes just starting
	7,527,998	9,765,514	2,237,516	23%	16,360,600		
Revenue							
Roading	1,550,229	975,776	(574,453)	-58.9%	4,597,600	[2]	Income ahead of forecast and will correct by year end
	1,550,229	975,776	(574,453)	-59%	4,597,600		
Net Operating	**(5,977,769)**	**(8,789,738)**	**(2,811,969)**	32%	**(11,763,000)**		
Capital Expenditure							
Roading							
Roading Property Reserve A/c	76,680	-	(76,680)	n/a	-	[3]	Delayed purchase of land for Battery Road widening
Roading Property Reserve A/c	1,820	-	(1,820)	n/a	-		
I.A.R.	-	730,002	730,002	100%	4,190,000	[4]	End of year transfer
Gifted/Vested Assets	-	-	-	n/a	1,175,000		
Taradale Shops Upgrade	196,898	97,300	(99,598)	-102%	97,300	[5]	Puketapu/Gloucester roundabout - transfer to bulk capital
Bulk Funded Non-Subsidised	556,164	1,609,467	1,053,303	65%	4,632,800	[6]	Multi-year projects from previous year affecting current expenditure
CBD Development	13,209	-	(13,209)	n/a	1,815,900	[7]	Hastings Street Stage 2 starts in autumn
Subs Taradale Traffic Projects	3,785	-	(3,785)	n/a	-		
Subs Cycleway Project	575	-	(575)	n/a	-		
Non Subsidised Cycleway Project	2,650	-	(2,650)	n/a	-		
Transportation Proposals	15,536	1,000,000	984,464	98%	8,621,000	[8]	Ford Road near completion, Prebensen Drive four laning due to start
Transport Study Projects	1,086,724	3,976,500	2,889,776	73%	3,976,500	[9]	Ford Road near completion, Prebensen Drive four laning due to start
Prebensen Drive 4-Laning	25,086	-	(25,086)	n/a	-	[10]	Ford Road near completion, Prebensen Drive four laning due to start
Jervois Road Footpath	802	115,000	114,198	99%	115,000	[11]	Delayed by community pressure
Gloucester St Widening	230,696	-	(230,696)	n/a	-	[12]	Property purchase as per Council resolution
	2,210,624	**7,528,269**	**5,317,645**	**-7%**	**24,623,500**		

Solid Waste

Council provides a domestic refuse collection service for both residential and commercial properties
What we do

- Solid Waste Group comprises
  - Domestic refuse collection
  - Kerbside recycling
  - Litter control
  - Redclyffe Transfer Station
  - Omarunui Landfill Joint Venture
- Domestic refuse collections for both residential and commercial properties
  - Residential Properties
  - Commercial (Suburban shops)
  - Commercial (Central Business District)

Highlights of this Quarter

- Waste Future Committee meeting

Performance Measures	2014/15 Targets	First Quarter	Second Quarter	Performance Indicator	Performance Measure Comment
1. Weekly household kerbside waste collection	100%	100%	100%		
2. Transfer Station open for 362 days per year	100%	100%	100%		
3. Waste to Landfill per capita.	Less than 306kg	64.22kgs	72.76kgs		
4. Refuse Diversion Rate	31%	26.30%	21.70%		Bulk storage of diverted green waste on-site into Q3 affects this figure for Q2
5. Compliance with resource consent parameters.	100%	100%	100%		
6. Education and waste reduction promotion programmes in place.	1,000 students per annum	495 students for Waste Aware programme	373 students for Waste Aware programme		Total YTD 868 students
7. Percentage of residents satisfied with Refuse Collection in the NRB Public Opinion Survey.	92%	End of Year measure	End of Year measure	n/a	
8. Percentage of residents satisfied with Control of Litter, Graffiti, and Vandalism in the NRB Public Opinion Survey.	87%	End of Year measure	End of Year measure	n/a	
9. Cost per rateable property	$207	End of Year measure	End of Year measure	n/a	

Solid Waste - Financial Performance to 31 December 2014

	Year To Date				Annual		
	Actual	**Budget**	**Variance**	**%**	**Budget**	**Notes**	**Comment**
Operating Expenditure							
Solid Waste	2,209,486	2,068,456	(141,030)	-6.8%	5,214,400	[1]	December costs paid January for bulk haulage and refuse collection contracts
	2,209,486	2,068,456	(141,030)	-7%	5,214,400		and landfill charges amounting to $204k are not included in Year to Date expenditure.
Revenue							
Solid Waste	1,053,850	859,644	(194,206)	-22.6%	5,382,000	[2]	Transfer Station receipts for the half year are below budget expectations
	1,053,850	859,644	(194,206)	-23%	5,382,000		
Net Operating	**(1,155,636)**	**(1,208,812)**	**(53,176)**	**4%**	**167,600**		
Capital Expenditure							
Solid Waste							
Omarunui Development Plant	-	27,000	27,000	100%	54,000	[3]	Account not yet received
Omarunui Development Forestry	-	1,002	1,002	100%	2,000		
Omarunui Development Valleys B&C	-	59,502	59,502	100%	119,000	[4]	Account not yet received
Solid Waste Renewals	13,386	46,002	32,616	71%	92,000	[5]	Delay in work programme
	-				-		
	13,386	133,506	120,120	**90%**	436,000		

Stormwater

Council provides and maintains a stormwater disposal system aiming to minimise the effects of flooding

What we do

- Stormwater Group comprises
  - 226km stormwater mains
  - 58km open drains
  - 13 pump stations

Performance Measures	2014/15 Targets	First Quarter	Second Quarter	Performance Indicator	Performance Measure Comment
1. Reported number of properties inundated during events smaller than a 1 in a 50 year return period	0	0	0		
2. Percentage time total pumping capacity available to prevent flooding. *(Pumping capacity maintained at an average of 95% when pumps out of service for maintenance.)*	97%	97%	96%		
3. Compliance with requirements of resource consents for quality and volume.	100%	100%	100%		
4. Percentage of residents satisfied with Stormwater in the NRB Public Opinion Survey.	87%	End of Year measure	End of Year measure	n/a	
5. Cost per hectare drained	$1,447	End of Year measure	End of Year measure	n/a	

Mandatory Measures	First Quarter	Second Quarter	Performance Indicator	Measure Comment
1. a) The number of flooding events that occur in a territorial authority district b) For each flooding event, the number of habitable floors affected. (Expressed per 1000 properties connected to the territorial authority's stormwater system)		None		
2. Compliance with the territorial authority's resource consents for discharge from its stormwater system, measured by the number of, a) abatement notices b) infringement notices c) enforcement orders; and d) convictions received by the territorial authority in relation to those resource consents.		a) None b) None c) None d) None		
3. Number of complaints received by a territorial authority about the performance of its stormwater system, expressed per 1000 properties connected to the territorial authority's stormwater system.		9 per 22,790 connections = 0.39 complaints per 1000 connections.		Data collated from the quarterly median response times in days and hours from the NCS Service request system (relating to blocked culverts, drains and collapsed stormwater system requests)
4. The median response time to attend a flooding event, measured from the time that the territorial authority receives notification to the time that service personnel reach the site		No flooding events for this quarter		

Stormwater - Financial Performance to 31 December 2014

	Year To Date				Annual		
	Actual	Budget	Variance	%	Budget	Notes	Comment
Operating Expenditure							
Stormwater	1,772,017	1,951,944	179,927	9.2%	3,927,500	[1]	Variance behind budget but will correct by year end
	1,772,017	1,951,944	179,927	9%	3,927,500		
Revenue							
Stormwater	160,031	30,396	(129,635)	-426.5%	759,100	[2]	Higher levels of financial contributions than expected
	160,031	30,396	(129,635)	-426%	759,100		
Net Operating	**(1,611,986)**	**(1,921,548)**	**(309,562)**	**16%**	**(3,168,400)**		
Capital Expenditure							
Upgrading Stormwater Catchments I.A.R.	359,786	403,998	44,212	11%	808,000	[3]	Variance behind budget but will correct by year end
Gifted Vested Assets	-	-	-	n/a	448,000		
Stormwater I.A.R.	28,477	229,002	200,525	88%	458,000	[4]	Variance behind budget but will correct by year end
Overland Drain	-	-	-	n/a	82,000		
Extend Outfalls Marine Parade	-	-	-	n/a	108,900		
Georges Drive Drain	-	-	-	n/a	67,500		
Install New Pump Purimu	-	-	-	n/a	191,600		
Saltwater Creek Bank Improvements	-	-	-	n/a	361,400		
Upgrade Taipo Stream	-	17,502	17,502	100%	35,000	[5]	Variance behind budget but will correct by year end
Bay View - Upgrade Stormwater	-	-	-	n/a	553,700		
Dalton St Pump Replacement	-	-	-	n/a	241,100		
Drain Improvements	-	100,400	100,400	100%	251,000	[6]	Bulk of underspend represents planned works for Thames/Tyne Drain. Will correct by year end
Serpentine Detention Pond	141	-	(141)	n/a	-		
Ford Road Stormwater Main	72,282	-	(72,282)	n/a	-	[7]	Works carried out ahead of developers contributions.
CBD Stormwater upgrade	1,820	500,000	498,180	100%	3,422,700	[8]	Works are ongoing. Will correct by year end.
Taradale Stormwater Upgrade	92,213	200,000	107,787	54%	2,067,900	[9]	Discrepancy represents profiling issue. Will correct by year end
Te Awa Drainage Reserve Land	26,485	300,000	273,516	91%	1,462,600	[10]	Works are ongoing. Will correct by year end.
Jervoistown Stormwater Improvements	-	-	-	n/a	140,000		
	581,203	**1,750,902**	**1,169,699**	**543%**	**10,699,400**		

Sewerage

Council provides and maintains a safe domestic and industrial sewerage collection, screening and disposal system to maintain the community's health

What we do

- Wastewater
  - 42 pump stations
  - 367km wastewater mains
  - Milliscreen Plant
  - 1,607m marine outfall

Performance Measures	2014/15 Targets	First Quarter	Second Quarter	Performance Indicator	Performance Measure Comment
1. Number of reticulated properties that are unable to dispose of wastewater, due to stormwater infiltration, for longer than 6 hours.	Zero	Zero	Zero		
2. Blockage resulting in overflow	Zero	Zero	Zero		
3. Compliance with requirements of resource consents for quality and volume.	100%	100%	100%		
4. Number of complaints relating to odour	Zero	1	2		
5. Percentage of residents satisfied with Wastewater in the NRB Public Opinion Survey.	90%	End of Year measure	End of Year measure	n/a	
6. Cost per m3 of wastewater	$0.84	End of Year measure	End of Year measure	n/a	
7. Cost per km of wastewater mains	$20,705	End of Year measure	End of Year measure	n/a	
8. Cost per rateable property	$305	End of Year measure	End of Year measure	n/a	

Mandatory Measures	First Quarter	Second Quarter	Performance Indicator	Measure Comments
1. Compliance with the territorial authority's resource consents for discharge from its sewerage system, measured by the number of, a) abatement notices b) infringement notices c) enforcement orders; and d) convictions received by the territorial authority in relation to those resource consents		a) None b) None c) None d) None		
2. The total number of complaints received by the territorial authority about any of the following ; a) sewerage odour b) sewerage system faults c) sewerage system blockages; and d) the territorial authority's response to issues with its sewerage system, expressed per 1,000 connections to the territorial authorities sewerage system.		42 per 24,736 connections = 1.70 complaints per 1,000 connections		Data collated from the quarterly median response times in days and hours from the NCS Service request system (relating to blocked, collapsed and overflow sewer system requests)
3. Where the territorial authority attends to sewerage overflows resulting from a blockage or other fault in the territorial authority's sewerage system, the following median response times measured ; a) attendance time; from the time that the territorial authority receives notification to the time that service personnel reach the site ; and b) resolution time; from the time that the territorial authority receives notification to the time that the service personnel confirm resolution of the blockage or other fault.		a) 42 first response completed in less than 1 day b) 42 resolution within 1 day		Data collated from the quarterly median response times in days and hours from the NCS Service request system (relating to blocked, collapsed and overflow sewer system requests)
4. The number of dry weather sewerage overflows from the territorial authority's sewerage system, expressed per 1000 sewerage connections to that sewerage system.		None		

Sewerage - Financial Performance to 31 December 2014

	Year To Date				Annual		
	Actual	**Budget**	**Variance**	**%**	**Budget**	**Notes**	**Comment**
Operating Expenditure							
Sewerage	3,477,849	3,870,550	392,701	10.1%	8,030,800	[1]	Depreciation, profiling of infiltration & maintenance
	3,477,849	3,870,550	392,701	10%	8,030,800		
Revenue							
Sewerage	210,654	273,700	63,046	23.0%	8,213,200	[2]	Lower revenue relating to reduced industry operation
	210,654	273,700	63,046	-23%	8,213,200		
Net Operating	**(3,267,195)**	**(3,596,850)**	**(329,655)**	**9%**	**182,400**		
Capital Expenditure							
Sewerage							
Sewer Pipe Renewal	158,654	542,502	383,848	71%	1,085,000	[3]	Work behind programme, significant work scheduled for last quarter
Milliscreen Renewal	64,708	126,498	61,790	49%	253,000	[4]	Work delayed due to commitments at Waste Water Treatment Plant
Sewer Pump Station Renewal	40,911	114,498	73,587	64%	229,000	[5]	Latham St No 2 pump installation delayed
Wastewater Outfall IAR	51,950	52,000	50	n/a	509,000		
Gifted/Vested Assets	-	-	-	n/a	602,000		
Riverbend Rd Trunk Main	-	227,331	227,331	100%	682,000	[6]	Work behind programme. Final survey to be carried out, followed by renewal works
Advanced Sewerage Treatment	4,719,442	4,930,700	211,258	4%	6,587,700	[7]	Final works and cost yet to come to charge.
Taradale Rd Pumpstation & Maintenance	6,059	-	(6,059)	n/a	-		
Asset Sales	(26,957)	-	26,957	n/a	-		
	5,014,767	5,993,529	978,762	**16%**	9,947,700		

Water Supply

Council provides a water supply system for the supply of potable water as well as for firefighting purposes

What we do

- 9.8 million m3 water consumed annually
- 10 wells
- 10 ground water and 8 booster pump stations
- 8 reservoir sites
- 30 million litres storage facilities
- 471km mains

Highlights of this Quarter

- 5-yearly sampling of source bores for secure bore status requirement of NZ Drinking Water Standards completed - results for all bores indicate they are secure

Performance Measures	2014/15 Targets	First Quarter	Second Quarter	Performance Indicator	Performance Measure Comment
1. Compliance with requirements of Resource Consent conditions	100%	To be reported next quarter	100%		Annual report to HBRC for 2013/14 still outstanding
2. Water quality adherence to Drinking Water Standards for NZ 2005 (revised 2008).	100%	100%	100%		
3. Percentage of water mains > 100mm in diameter cleaned	20%	0%	0%		Services department and Water supply staff committed to BTF plant construction
4. No fire hydrants reported by NZ Fire Service not meeting code of practice pressure and flow requirements	Zero	Zero	Zero		
5. Percentage of residents satisfied with Water Supply in the NRB Public Opinion Survey.	90%	End of Year measure	End of Year measure	n/a	
6. Cost per m3 of water	$0.44	End of Year measure	End of Year measure	n/a	
7. Cost per km of water mains	$9,164	End of Year measure	End of Year measure	n/a	
8. Operating cost per rateable property	$171	End of Year measure	End of Year measure	n/a	

Mandatory Measures	First Quarter	Second Quarter	Performance Indicator	Measures Comments
1. The extent to which the local authority's drinking water supply complies with ; a) part 4 of the drinking water standards (bacteria compliance criteria), and b) part 5 of the drinking water standards (protozoal compliance criteria)		100%		
2. The % of real water loss from the local authority's networked reticulation system (including a description of the methodology used to calculate this)	End of Year Measure	End of Year Measure	n/a	
3. The total number of complaints received by the local authority about any of the following ; a) drinking water clarity b) drinking water taste c) drinking water odour d) drinking water pressure or flow e) continuity of supply; and f) the local authority's response to any of these issues expressed per 1,000 connections to the local authority's networked reticulation system		28 per 25,276 connections = 1.11 complaints per 1,000 connections		Data collated from the quarterly median response times in days and hours from the NCS Service request system
4. The average consumption of drinking water per day per resident within the territorial local authority district	End of Year Measure	End of Year Measure	n/a	
5. Where the local authority attends a call out in response to a fault or unplanned interruption to its networked reticulation system, the following median response times measured ; a) attendance for urgent call outs; from the time that the local authority receives notification to the time that service personnel reach the site ; and b) resolution of urgent call outs; from the time that the local authority receives notification to the time that service personnel confirm resolution of the fault or interruption. c) attendance for non urgent call outs; from the time that the local authority receives notification to the time that service personnel reach the site ; and d) resolution of non urgent call outs; from the time that the local authority receives notification to the time that service personnel confirm resolution of the fault or interruption.		a) URGENT – all first responses within 1 hour b) URGENT – all resolutions within 1 hour c) NON URGENT all first response damage in less than 3 hours and leaks within 1 day d) NON URGENT all resolutions for damage within 3 days and leakage in less than 1 day		Data collated from the quarterly median response times in days and hours from the NCS Service request system. NON URGENT includes damaged and leaking TOBY connections.

Water Supply - Financial Performance to 31 December 2014

	Year To Date				Annual		
	Actual	**Budget**	**Variance**	**%**	**Budget**	**Notes**	**Comment**
Operating Expenditure							
Water Supply	2,086,907	2,251,293	164,386	7.3%	4,458,600	[1]	No mains cleaning or reservoir cleaning due to BTF plant construction and electricity costs lower than usual due to weather with corresponding reduction in pump station maintenance
	2,086,907	2,251,293	164,386	7%	4,458,600		
Revenue							
Water Supply	198,316	206,852	8,536	4.1%	4,723,600		
	198,316	206,852	8,536	4%	4,723,600		
Net Operating	**(1,888,590)**	**(2,044,441)**	**(155,851)**	**8%**	**265,000**		
Capital Expenditure							
Water Supply							
IAR Pipes	76,087	600,000	523,913	87%	600,000	[2]	Services department crews committed to BTF plant construction, any uncompleted works will be carry forward into next year
IAR Pump Stations	1,505	45,000	43,495	97%	90,000	[3]	Services department crews committed to BTF plant construction, any uncompleted works will be carried forward into next year
Gifted/Vested Assets	-	-	-	n/a	221,000		
IAR Water Meters	972	10,998	10,026	91%	22,000	[4]	Services department crews committed to BTF plant construction, any uncompleted works will be carried forward into next year
Capital Upgrade Associated	20,044	60,498	40,454	67%	121,000	[5]	Services department crews committed to BTF plant construction, any uncompleted works will be carried forward into next year
New Well - Awatoto	500	209,074	208,574	100%	836,300	[6]	Delay in selecting site, bore construction due to start Q3
Upgrade Water Supply Control System	(4,141)	36,126	40,267	111%	144,500	[7]	Contractor committed to BTF plant construction
New Reservoir Taradale	-	-	-	n/a	52,000		
Awatoto trunk Main	-	1,089,498	1,089,498	100%	2,179,000	[8]	Services department crews committed to BTF plant construction, any uncompleted works will be carried forward into next year
	94,967	**2,051,194**	**1,956,227**	**95%**	**4,265,800**		

Recreation

Recreation activities includes Sportsgrounds, Napier Aquatic Centre, Marine Parade Pools, Reserves and the Inner Harbour

What we do

- Sportsgrounds
  - 15 sports parks
  - Major facilities
    - McLean Park complex
    - Park Island
    - Nelson Park
    - Tareha Park
- Napier Aquatic Centre
  - Indoor facilities
- Marine Parade Pools
  - 4 Heated outdoor pools
  - 5 Spa pools
- Reserves
  - 36 Neighborhood parks
  - 46 Greenbelt reserves
  - 9 Foreshore reserves
  - 9 Public gardens
- Inner Harbour
  - 98 Berths

Sportsgrounds

Performance Measures	2014/15 Targets	First Quarter	Second Quarter	Performance Indicator	Performance Measure Comment
1. Sportsgrounds area per 1,000 residents	3.5 ha	End of year measure	Annual measure	n/a	
2. Number of sportsgrounds suitable for hosting national and regional outdoor events.	Minimum of 3	End of year measure	End of Year measure	n/a	
3. Number of sportsgounds suitable for hosting premiere international and national outdoor sporting events	Minimum of 1	End of year measure	End of Year measure	n/a	
2. Percentage of residents satisfied with Parks and Sportsfields in the NRB Public Opinion Survey.	90%	End of year measure	End of Year measure	n/a	
4. Operating Cost per rateable property	$182	End of year measure	End of Year measure	n/a	
5. Operating cost per hectare	$21,695	End of year measure	End of Year measure	n/a	

Napier Aquatic Centre

Performance Measures	2014/15 Targets	First Quarter	Second Quarter	Performance Indicator	Performance Measure Comment
1. Napier Aquatic Centre accredited as meeting Poolsafe standards.	100%	100%	100%		Audit is due 26th Jan
2. Water quality adherence rate to NZ Water Treatment Standards 5826:2000.	100%	98%	94%		PH levels in pools have risen over the last quarter, will be using acid to correct levels
3. Number of users.	204,000	46,324	97,532	n/a	
4. Percentage of residents satisfied with Pools in the NRB Public Opinion Survey.	82%	59%	End of Year measure	n/a	
5. Operating cost per rateable property	$90	End of Year measure	End of Year measure	n/a	

- *Marine Parade Pools operated by external contractor, no non-financial performance measures*

Reserves

Performance Measures	2014/15 Targets	First Quarter	Second Quarter	Performance Indicator	Performance Measure Comment
1. Recreational land per residential lot.	$75m^2$	End of Year measure	End of Year measure	n/a	
2. Complaints per annum	<60	3	2		
3. Number of playgrounds	32	32	32		
4. Playground accidents per annum	<10	0	0		
5. Annuals propagated and planted throughout the city, to achieve aesthetic appeal.	195,000	20,740	60,300	n/a	YTD total 81,040 with the next quarter scheduled for peak production
6. Percentage of residents satisfied with Public Gardens, Street Beds and Trees in the NRB Opinion Survey	95%	End of Year measure	End of Year measure	n/a	
7. Cost per rateable property	$153	End of Year measure	End of Year measure	n/a	
8. Operating cost per hectare of Reserve	$9,700	End of Year measure	End of Year measure	n/a	

Inner Habour

Measures	2014/15 Targets	First Quarter	Second Quarter	Performance Indicator	Performance Measure Comment
1. Number of berths provided.	98 berths	98 berths	98 berths		
2. Maximum time between Depth Soundings of the Inner Harbour.	18 months	End of Year measure	End of Year measure	n/a	

Recreation - Financial Performance to 31 December 2014

	Year To Date				Annual		
	Actual	**Budget**	**Variance**	**%**	**Budget**	**Notes**	**Comment**
Operating Expenditure							
Sportsgrounds	2,378,364	2,102,345	(276,019)	-13.1%	4,782,700	[1]	McLean Park event operations expenditure higher than planned, Nelson Park cricket expenditure ahead of plan, contribution to WA asset management consultant fee not budgeted for, All Backs test match costs to be allocated between Council and HBRU, clay court tennis business case and revenue generation strategy work not budgeted for.
Napier Aquatic Centre	1,117,976	1,113,029	(4,947)	-0.4%	2,255,300		
Marine Parade Pools	115,676	123,453	7,777	6.3%	265,900		
Reserves	1,840,125	1,926,297	86,172	4.5%	3,896,600	[2]	Under budgeted Depreciation ($82,600).
Inner Harbour	278,133	290,848	12,715	4.4%	696,100	[3]	Non funded depreciation actual lower than budget $9,000.
	5,730,273	5,555,972	(174,301)	-3%	11,896,600		
Revenue							
Sportsgrounds	446,868	278,694	(168,174)	-60.3%	1,017,300	[4]	Event revenue higher than planned on several sports grounds, corporate box pre payments writeback profiling, property rental revenue ahead of plan, financial contributions well above plan
Napier Aquatic Centre	427,433	387,954	(39,479)	-10.2%	813,500	[5]	Increase in learn to swim/programs
Marine Parade Pools	30,685	30,000	(685)	-2.3%	50,000		
Reserves	194,486	53,808	(140,678)	-261.4%	356,000	[6]	Increase in budgeted revenue attributable to financial contributions, Capital contributions, Inner Harbour Rentals and Licence to occupies
Inner Harbour	286,248	290,948	4,699	1.6%	300,900		
	1,385,720	1,041,404	(344,317)	33%	2,537,700		
Net Operating	**(4,344,554)**	**(4,514,568)**	**(518,618)**	**11%**	**(9,358,900)**		
Capital Expenditure							
Sportsgrounds							
Sportsgrounds Infrastructure	-	-	-	n/a	461,400		
McLean Park Stand Renewal	258,114	258,500	386	0%	405,000		
Sportsgrounds IAR	71,644	163,998	92,354	56%	328,000	[7]	Several projects (Park Island signage and carpark surfacing) behind schedule
Park Island Expansion	-	853,500	853,500	100%	1,707,000	[8]	Park Island northern hub earthworks to start in current financial year and projects to improve Clyde Jeffery Drive traffic safety and pathways through Park Island to be completed this financial year, variance forecast to remain at year end due to multi-year projects
McLean Park Light Tower Upgrade	(1,761)	-	1,761	n/a	17,500		

McLean Park Sky TV Infrastructure Extension	25,859	25,000	(859)	-3%	25,000		
Security Key System	139	-	(139)	n/a	-		
Cricket Pitch Renewal	-	-	-	n/a	3,400		
Park Island - Bond Field Exten	67,007	29,700	(37,307)	-126%	2,495,000	[9]	Park Island northern hub earthworks to start this financial year as well as projects to improve Clyde Jeffery Drive traffic safety and pathways through Park Island, variance forecast to remain at year end due to multi-year projects
Napier Aquatic Centre							
Aquatic Centre I.A.R	48,449	-	(48,449)	n/a	158,000	[10]	New inflatable purchased, timing variance only
Aquatic Centre Enclosure Bldg.	-	-	-	n/a	980,000		
Demolish/Restore Olympic Pool	30,265	-	(30,265)	n/a	40,000	[11]	Timing variance against budget only
Reserves							
I.A.R	73,737	258,498	184,761	71%	517,000	[12]	Timing variance against budget only
Resurface Sound Shell	-	-	-	n/a	676,900		
Reserves Vested Assets	-	-	-	n/a	102,000		
Passive Recreation Reserves	400	400	-	0%	102,000		
Replace Playground Equipment	-	27,498	27,498	100%	55,000	[13]	Work currently in progress, no invoices received to date
Marine Pde Walkway/Cycleway Enhan	10,880	-	(10,880)	n/a	39,400	[14]	Barrier construction work at new family area on Marine Parade
Botanical Gardens Restoration	464	-	(464)	n/a	50,700		
Marine Parade Landscaping	1,379	35,200	33,821	96%	70,400	[15]	Work programmed for March/April
Hardinge Road Erosion	10,637	-	(10,637)	n/a	401,100	[16]	Erosion contract commenced early and now completed.
Tree Planting Programme	30,989	48,900	17,911	37%	69,000	[17]	Purchase of suitable specimen trees delayed for this seasons planting.
Relocate Nursery	-	175,500	175,500	100%	351,000	[18]	Nursery requirements currently under consideration
Perfume Point Reserve Landscaping	68,837	52,500	(16,337)	-31%	105,000	[19]	Stage one completed and early purchase of materials for stage two,
Reserves Walkway Linkage	-	680,502	680,502	100%	1,361,000	[20]	commencing in the last quarter
Beach Reprofiling	-	-	-	n/a	431,000		
Halliwell Detention Dam Dvlpmt	-	-	-	n/a	32,000		
Planting and Landscaping	7,110	-	(7,110)	n/a	-		
Clive Square Lighting Project	127,478	268,000	140,523	52%	268,000	[21]	Project in progress, timing difference only
Napier Skate Park Development	-	-	-	n/a	300,000		
Inner Harbour							
Inner Harbour Facilities Renewals	-	-	-	n/a	282,000		
	831,629	**2,877,696**	**2,046,067**	**71%**	**11,833,800**		

Social and Cultural

Social and Cultural activities include libraries, Napier Municipal Theatre, MTG Hawke's Bay, Community advice, Safer community, Halls, Retirement and Rental Housing, Cemeteries, Public toilets and Emergency Management

What we do

- Libraries
  - 2 Libraries
  - 38,000 members
- Napier Municipal Theatre
- MTG Hawke's Bay (Museum Theatre Gallery Hawke's Bay)
- Community Planning
- Halls
- Retirements and Rental flats
- Cemeteries
- Public Toilets
- Emergency Management

Highlights of this Quarter

- Maraenui Suburban Revitalisation Plan MOU signed
- Community Arts Centre Opened
- Habitat for Humanity Home completed
- Menz Shed Grand opening

Libraries

Performance Measures	2014/15 Targets	First Quarter	Second Quarter	Performance Indicator	Performance Measure Comment
1. Percentage of Napier City residents who are active borrowers (two year average)	39%	End of year measure	End of year measure	n/a	
2. New stock items per 1,000 residents (incl electronic)	>350	End of Year measure	End of Year measure	n/a	
3. Percentage of residents satisfied with the Library Service in the NRB Public Opinion Survey	85%	End of Year measure	End of Year measure	n/a	
4. Total cost per door and web entry	$6	End of Year measure	End of Year measure	n/a	
5. Rating cost per rateable property	$124	End of Year measure	End of Year measure	n/a	

Napier Municipal Theatre

Performance Indicator	2014/15 Targets	First Quarter	Second Quarter	Performance Indicator	Performance Measure Comment
1. Visitor and local entries to facility	97,808	19,436	51,548		
2. Number of hire days for theatrical and cultural events.	163	44	106		Hire days better than forecast due to closure of Hastings Opera House
3. Operating cost per entry	$11	End of Year measure	End of Year measure	n/a	
4. Rating cost per rateable property	$25	End of Year measure	End of Year measure	n/a	

MTG Hawke's Bay (Museum Theatre Gallery Hawke's Bay

Performance Measures	2014/15 Targets	First Quarter	Second Quarter	Performance Indicator	Performance Measure Comment
1. Visitor and local entries to Museum & Art Gallery	150,000	25,167	57,228		
2. Number of events per annum	12		34		The Century Theatre continues to build momentum as a performance and event venue. Partnering with F.A.W.C. for the Master Class event was very successful
3. Number of collection items lost or damaged	0	0	0		
4. Number of exhibitions per annum	12		11		• Bryan Dew – With Bold Needle & Thread • Pounamu
5. Percentage of residents satisfied with Hawkes Bay Museum and Art Gallery (including Century Theatre) in the NRB Public Opinion Survey	80%	End of Year measure	End of Year measure	n/a	
6. Operating cost per entry	$33	End of Year measure	End of Year measure	n/a	
7. Rating cost per rateable property	$88	End of Year measure	End of Year measure	n/a	

Community Advice

Performance Measures	2014/15 Targets	First Quarter	Second Quarter	Performance Indicator	Performance Measure Comment
1. Number of local community events coordinated	50	9	17	n/a	
2. Number of youth forums coordinated per annum	0	0	0		
3. Minimum number of community based crime reduction strategies supported	4	4	4		
4. Number of community training and networking meetings facilitated per annum	20	7	9	n/a	
5. Satisfaction rating of attendees at workshops	95%	98%	100%		
6. Number of community organisations receiving information via email 4 times per year	120	126	126		
7. Percentage of residents with Safety Day in the NRB Public Opinion Survey	96%	End of Year measure	End of Year measure	n/a	
8. Percentage of residents satisfied with Safety Night in the NRB Public Opinion Survey	61%	End of Year measure	End of Year measure	n/a	
9. Operating cost per rateable property	$52	End of Year measure	End of Year measure	n/a	

Halls

Performance Measures	2014/15 Targets	First Quarter	Second Quarter	Performance Indicator	Performance Measure Comment
1. Number of Halls	6	5	5 (Taradale Community Rooms are not leased at present so the lounge area of the building is available for hire)		Memorial Square Rooms closed to the public due to structural integrity issues
2. Customer satisfaction that the service provided meets acceptable standards.	95%	End of Year measure	End of Year measure	n/a	
3. Average rating cost per Hall	$34,800	End of Year measure	End of Year measure	n/a	

Retirement and Rental Housing

Performance Measures	2014/15 Targets	First Quarter	Second Quarter	Performance Indicator	Performance Measure Comment
1. Village Coordinators available during normal working hours and on call for emergencies after hours	100%	100.00%	100.00%		
2. Inspections per unit per year · Retirement Flats – fortnightly [welfare] · Rental Flats – annually [maintenance] · Retirement – annually [maintenance]	 100% 100% 100%	91.5%	 100% 100% 98%		
3. Occupancy rate of Retirement and Rental Housing.	97%	Year to date Occupancy rates: Retirement = 98.2% Rental = 97.6%	Year to date Occupancy rates: Retirement = 97.9% Rental = 98%		

Cemeteries

Performance Measures	2014/15 Targets	First Quarter	Second Quarter	Performance Indicator	Performance Measure Comment
1. Cemeteries records are well maintained and accessible	Online cemetery records system available 90% of the time	90%	90%		
2. Cemeteries are well maintained and provide a quiet environment for visitors	< 10 complaints per annum	0	0		
3. Interment and Burial spaces are available on request	100%	100%	100%		
4. Percentage of residents satisfied with Cemeteries in the NRB Public Opinion Survey.	80%	End of Year measure	End of Year measure	n/a	
5. Operating cost per rateable property	$27	End of Year measure	End of Year measure	n/a	

Interments for period – Burials 31, Ash 51

Public Toilets

Measures	2014/15 Targets	First Quarter	Second Quarter	Performance Indicator	Performance Measure Comment
1. Public toilets cleaned daily.	100%	100%	100%		
2. Percentage of residents satisfied with Public Toilets in the NRB Public Opinion Survey.	80%	End of Year measure	End of Year measure	n/a	
3. Operating cost per rateable property	$34	End of Year measure	End of Year measure	n/a	

Emergency Management

Measures	2014/15 Targets	First Quarter	Second Quarter	Performance Indicator	Performance Measure Comment
1. Public Warning Systems are in place	80% of population receive warnings	88.1% of population receive warnings	Not tested		
2. Population prepared in accordance with national guidelines for an emergency event.	60% of survey respondents have an emergency kit	53% of population has a survival kit	Not tested		
3. Percentage of residents satisfied with Civil Defence Organisation in the NRB Opinion Survey	75%	End of Year measure	End of Year measure	n/a	

Social and Cultural - Financial Performance to 31 December 2014

	Year To Date				Annual		
	Actual	**Budget**	**Variance**	**%**	**Budget**	**Notes**	**Comment**
Operating Expenditure							
Libraries	1,611,971	1,691,073	79,102	4.7%	3,436,300	[1]	Underspends largely related to Library stock subscription schedules.
Municipal Theatre	564,721	551,852	(12,869)	-2.3%	1,093,800		
MTG Museum Theatre	2,294,558	1,993,460	(301,098)	-15.1%	4,018,600	[2]	Depreciation higher than budget and MTG restructure being later than planned
Community Planning	959,912	863,807	(96,105)	-11.1%	2,096,100	[3]	Expenditure for Pump track and Aquatic Strategy, timing variance only
Halls	134,261	139,344	5,083	3.6%	289,400		
Retirement and Rental Housing	1,116,511	1,451,101	334,590	23.1%	2,733,700	[4]	Work is proceeding and further payments to be made Jan/Feb15
Cemeteries	276,803	336,348	59,545	17.7%	672,700	[5]	Delay in commencing tree maintenance work in Napier cemetery
Public Toilets	378,495	426,660	48,165	11.3%	853,300		
Emergency Management	207,581	210,616	3,035	1.4%	415,300		
	7,544,814	7,664,261	119,447	2%	15,609,200		
Revenue							
Libraries	101,150	112,692	11,542	10.2%	267,700	[6]	Revenue down on budget due to timing of takings
Municipal Theatre	295,621	226,638	(68,983)	-30.4%	473,300	[7]	Increased revenue due to closure of HB Opera House
MTG Museum Theatre	624,216	864,990	240,774	27.8%	1,730,000	[8]	Lower than budget visitor numbers/admissions revenue, shop revenue, theatre and facility hire revenue
Community Planning	213,805	141,954	(71,851)	-50.6%	302,700	[9]	Additional contracts/grants awarded
Halls	21,097	25,302	4,205	16.6%	50,600		
Retirement and Rental Housing	1,205,581	1,157,779	(47,802)	-4.1%	2,176,800	[11]	Rent Increases as at July 1 to be included in budget half year review
Cemeteries	155,848	116,406	(39,442)	-33.9%	232,800	[12]	Increase in budgeted revenue attributable to; Increase in plot purchases for Western Hills cemetery and revenue from RSA Grants to Servicemen
Public Toilets	4,825	7,002	2,177	31.1%	14,000		
Emergency Management	3,343	-	(3,343)	n/a	-		
	2,625,487	2,652,763	27,276	1%	5,247,900		
Net Operating	**(4,919,327)**	**(5,011,498)**	**(92,171)**	**2%**	**(10,361,300)**		

Social and Cultural - Financial Performance to 31 December 2014 - Continues

	Year To Date				Annual		
	Actual	Budget	Variance	%	Budget	Notes	Comment
Capital Expenditure							
Libraries							
Library Stock	196,734	251,004	54,270	22%	502,000	[13]	Underspend caused by variance in publishing patterns in Northern Hemisphere
Robson Collection Expenditure	131	498	367	74%	1,000		
Minor Equipment	4,488	-	(4,488)	n/a	-		
Municipal Theatre							
Minor Capital Items	-	14,502	14,502	100%	29,000		
MTG							
HBMAG Building Redevelopment	103,420	-	(103,420)	n/a	-	[14]	Relates to exterior art work commissioned as art of upgrade of Museum. Funded from Council Reserves
Minor Capital	14,516	13,500	(1,016)	-8%	27,000		
Halls							
Soundshell Sprinkler System	-	-	-	n/a	11,600		
Memorial Square Building Development	-	-	-	n/a	300,000		
Seismic Upgrades Meeanee/King Georges	15,184	-	(15,184)	n/a	-	[15]	To be funded from Property seismic strengthening fund
Community Advice							
Crime Prevention through Environmental Design projects	8,968	-	(8,968)	n/a	52,900		
Art Deco Sculpture	563	-	(563)	n/a	92,000		
Retirement and Rental Housing							
Retirement Minor Capital Projects	45,407	189,150	143,743	76%	378,300	[16]	Projects in progress
Rental Minor Capital Projects	3,610	56,343	52,733	94%	101,300	[17]	Projects in progress
Stove Replacements	5,480	-	(5,480)	n/a	-		
Cemeteries							
Infrastructure Asset Renewal	9,355	43,002	33,647	78%	86,000	[18]	Work currently in progress
Western Hills Extension	-	-	-	n/a	287,000		
Cemetery Carparks	-	6,198	6,198	100%	12,400		
Cemeteries Infrastructure	-	-	-	n/a	77,800		
Public Toilets							
Infrastructure Asset Renewal	13,449	14,000	551	4%	110,000		
New Toilet Programme	-	-	-	n/a	38,000		
Emergency Management							
Minor Capital Items	12,327	13,075	748	6%	28,000		
	433,633	**601,272**	**167,639**	**28%**	**2,134,300**		

City Promotion

Activities include City and Business Promotion, City Promotion Grants, Aquarium of NZ, Napier i-Site Visitor Centre, Par2 Minigolf and Kennedy Park

What we do

City Promotions and business support

Highlights of this Quarter

- Export of five animals from Marineland
- Elite Cycling Nationals for Napier 2016

City and Business Promotion

Performance Measures	2014/15 Targets	First Quarter	Second Quarter	Performance Indicator	Performance Measure Comment
1. Growth in business numbers	To be reported	No material change in business numbers noted	No material change in business numbers noted		
2. Number of visitor nights in commercial accommodation	615,000	93,549	Result not yet available from Statistics NZ	n/a	
3. Cruise ship visitor numbers	95,000	zero - off season	38,231	n/a	
4. Percentage of residents satisfied with Council's Policies to Promote Job Opportunities in the NRB Public Opinion Survey	80%	End of Year measure	End of Year measure	n/a	
5. Percentage of residents satisfied with Tourism Promotion in the NRB Public Opinion Survey	88%	End of Year measure	End of Year measure	n/a	
6. City GDP per capita	To be reported	End of Year measure	End of Year measure	n/a	

War Memorial Conference Centre

Performance Measures	2014/15 Targets	First Quarter	Second Quarter	Performance Indicator	Performance Measure Comment
1. Maintain Qualmark Venue 4 star rating.	Rating maintained	Rating Maintained	Rating Maintained		
2. Number of National and International hires.	260	63	105	n/a	
3. Rates cost per hire	$1,423	End of Year measure	End of Year measure	n/a	

National Aquarium of NZ

Performance Measures	2014/15 Targets	First Quarter	Second Quarter	Performance Indicator	Performance Measure Comment
1. Number of visitors.	99,000	Year to date visitors = 23,115	Year to date visitors = 55,701		
2. Days Open	364	92	183	n/a	
3. Rating cost per visitor	$11	End of Year measure	End of Year measure	n/a	
4. Rating cost per rateable property	$118	End of Year measure	End of Year measure	n/a	

Napier i-SITE Visitor Centre

Performance Measures	2014/15 Targets	First Quarter	Second Quarter	Performance Indicator	Performance Measure Comment
1. Number of visitors through the centre.	310,000	Year to date visitors = 30,431	Year to date visitors = 110,125		
2. Opening hours per days.	Minimum 8 hrs / 364 days	Minimum 8 hrs / 364 days	Minimum 8 hrs / 364 days		
3. I-Site revenue per visitor	$2	End of Year measure	End of Year measure	n/a	
4. Rating cost per visitor	$1.21	End of Year measure	End of Year measure	n/a	

Par2 MiniGolf

Performance Measures	2014/15 Targets	First Quarter	Second Quarter	Performance Indicator	Performance Measure Comment
1. Visitor Admissions per annum.	39,700	Year to date admissions = 6,548	Year to date admissions = 17,310		Peck period through December to February
2. Revenue per admission	$8	End of Year measure	End of Year measure	n/a	
3. Rating cost per visitor	$0.00	End of Year measure	End of Year measure	n/a	
4. Return on Assets	11%	End of Year measure	End of Year measure	n/a	

Kennedy Park

Measures	2014/15 Targets	First Quarter	Second Quarter	Performance Indicator	Performance Measure Comment
1. Overall number room nights booked.	25,000	Year to date room nights booked = 3,838	Year to date room nights booked = 10,383	n/a	
2. Return on Assets	6%	End of Year measure	End of Year measure	n/a	

City Promotion - Financial Performance to 31 December 2014

	Year To Date				Annual		
	Actual	**Budget**	**Variance**	**%**	**Budget**	**Notes**	**Comment**
Operating Expenditure							
City and Business Promotion	374,921	480,348	105,427	21.9%	1,237,000	[1]	Timing variance only
City Promotion	1,199	-	(1,199)	n/a	-		
War Memorial Centre	800,971	702,350	(98,621)	-14.0%	1,487,700	[2]	Increased expenses with increased level of activity
National Aquarium of NZ	1,484,553	1,475,360	(9,193)	-0.6%	3,009,600		
Napier i-SITE Visitor Centre	489,446	501,067	11,621	2.3%	1,072,900	[3]	Operational savings to offset lower revenue
Par 2 MiniGolf	99,560	131,517	31,957	24.3%	303,000	[4]	Operational savings to offset lower revenue
Kennedy Park	1,223,449	1,305,025	81,576	6.3%	2,712,000	[5]	Operational savings to offset lower revenue
	4,474,098	4,595,667	121,569	3%	9,822,200		
Revenue							
City and Business Promotion	24,249	-	(24,249)	n/a	168,100	[6]	Reimbursement for Targeted Industry Study to offset expenditure
City Promotion	(3,029)	-	3,029	n/a	-		
War Memorial Centre	663,621	479,400	(184,221)	-38.4%	1,118,000	[7]	Change in mix of booking types
National Aquarium of NZ	813,514	832,850	19,336	2.3%	1,865,400	[8]	Admissions up but customer mix and increased promotions (ie child free with paying adult) have affected revenue.
Napier i-SITE Visitor Centre	317,815	311,454	(6,361)	-2.0%	698,000		
Par 2 MiniGolf	131,191	149,000	17,809	12.0%	321,200	[9]	Lower than expected admissions
Kennedy Park	1,263,689	1,350,868	87,180	6.5%	3,261,700	[10]	Lower than budgeted level of activity
	3,211,049	3,123,572	(87,477)	-3%	7,432,400		
Net Operating	**(1,263,049)**	**(1,472,095)**	**(209,046)**	**14%**	**(2,389,800)**		

City Promotion - Financial Performance to 31 December 2014 - Continues

Capital Expenditure	Year To Date				Annual		
	Actual	Budget	Variance	%	Budget	Notes	Comment
War Memorial Centre							
Minor Capital Items	-	8,000	8,000	100%	18,000		
Marineland of NZ							
Replace Carpet lower level	-	-	-	n/a	17,400		
National Aquarium of NZ							
Aquarium Laboratory Build	-	-	-	n/a	92,000		
Minor Capital Items	8,237	9,996	1,759	18%	20,000		
Plant & Equipment	-	16,998	16,998	100%	34,000	[11]	Due to be paid in second half year
Relocate penguins	728	-	(728)	n/a	-		
Par2							
Minor Capital Items	-	-	-	n/a	12,000		
Napier i-SITE Visitor Centre							
Minor Capital Items	1,950	-	(1,950)	n/a	22,200		
Kennedy Park							
Kennedy Park Renewals	43,924	65,001	21,077	32%	188,000	[12]	Due to be paid in second half year
Minor Capital Items	25,983	20,000	(5,983)	-30%	140,000		
Furniture & Fitting	880	-	(880)	n/a	-		
Asset sales	(1,517)	-	1,517	n/a	-		
City Promotion							
Asset sales	(41,971)	-	41,971	n/a	-		
	-						
	38,214	**119,995**	**81,781**	**220%**	**543,600**		

Planning and Regulatory

Activities required by legislation are Planning Policy, Regulatory Consents, Building Consents, Environmental Health and Animal Control

What we do

- Planning Policy
- Regulatory Consents
- Building Consents
- Environmental Health
- Animal Control
- Parking Services

Highlights of this Quarter

- 50% of Food Premises inspected year to date
- 224 Building Consents completed
- Accreditation achieved December 2014

Planning and Regulatory

Performance Measures	2014/15 Targets	Second Quarter
1. Ensure the integrity of the District Plan is maintained through strategic reviews.	Report on progress	An implementation committee for the joint Heretaunga Plains Urban Growth Study (NCC, HDC and HBRC) has been established with an agreed terms of reference and work is on-going. Napier City Council has introduced a first stage of changes (as part of Plan Change 10) that recognise the importance of HPUDS and strengthen existing provisions to ensure the objectives of HPUDS are given effect to. The Core TAG group has met recently and is investigating the scoping of joint projects for Housing for the Elderly; Intensificsation Toolkit and Collaboration on Housing affordability.
	Report on progress	Phase 1, 2, 3 & 4 of the strategy "Greening Napier: A Framework for Street & Pathway Greening Initiatives", have been completed with the significant transport corridors now largely completed. An additional phase focusing on the CBD is underway. Carlyle Street has been completed with planting undertaken in 1.5 x 1.5 metre containers. Tennyson Street and Hastings Street will follow.
	Report on progress	A district plan harmonisation project is underway between Napier City Council and Hastings District Council with the aim of harmonising plan provisions where practicable while retaining a place based planning approach within the district plans. Napier's main focus is on incorporating the Ahuriri Subdistrict Plan into the Napier District Plan, Natural hazards, Network Utilities, Activities on the Surface of Water, Planning Maps, Signage, Hazardous Substances, Noise, Transport, and the appropriate permitted baseline for various land use activities applying within the Rural Environments. Officer recommendations on submissions are currently being prepared and will be considered by Hearings Commissioners shortly.
	Report on progress	A review of the Mixed Use Zone in Ahuriri (Review of the Effectiveness of the Ahuriri Mixed Use Zone – September 2013) is underway. The report has been completed and used as the basis for a draft plan change. Comments have been received and will be reported through top Council Commissioners shortly.
	Report on progress	A Master Plan process ('City Vision') is underway to: Evolve the CBD and Ahuriri in a way that enhances the development of Napier and cements its place as an iconic destination. Public - private partnerships that encourage creative use of space through thinking about investment beyond property boundaries. Draw out the characteristics that make the urban streetscape unique, and improve the connections between these spaces. Embrace the unique offerings of the CBD and Ahuriri in a way that the two destinations complement each other and provide an experience befitting a world class city. Capitalise on the Port and existing activity nodes to grow the vibrancy of the urban area.
2. Manage District Plan modifications within legal requirements.	Report on progress	Plan Change 10 whose primary focus is on harmonising plan provisions with Hastings District Council, wherever practicable, was publicly notified on 7 December 2013 with the submission period closing on 14 February 2014 and the further submission period closing on 9 May 2014. Officer recommendations on submissions are currently being prepared and will be considered by Hearings Commissioners shortly. The statutory process and legal timeframes commenced on notification of the plan change and are currently within the statutory timeframes.
3. Cost per rateable property	$26	Year End measure

Regulatory Consents

Performance Measures	2014/15 Targets	First Quarter	Second Quarter	Performance Indicator	Performance Measure Comment
1. Land Information Memorandums to be processed within the statutory time frame of 10 working days.	100%	100% (83 out of 83 with a 5 day average processing time)	100% (77 out of 77 with a 5 day average processing time)		Target fully met
2. Response rate to complaints.	All urgent complaints are investigated within 3 days.	80% (4 out of 5 complaints investigated within 3 days)	100% (4 out of 4 complaints investigated within 3 days)		delay due to backlog of work.Delayed complaint was subsequently withdrawn

Building Consents

Performance Measures	2014/15 Targets	First Quarter	Second Quarter	Performance Indicator	Performance Measure Comment
1. Audit 20% of all buildings (100% over 5 years) requiring building warrants of fitness registered from owners of buildings, subject to code of compliance schedule.	20%	0%	0%		Due to clearing backlog of work created by developing and implementing systems to meet accreditation requirements no progress has been made, however now with the recruitment of a full Inspection Team, it is expected that good progress will be made this year with the audit programme.
2. Maintain Building Consent Authority (BCA) accreditations.	Accreditations maintained	Accreditation maintained	Accreditation achieved 3/12/14		Next assessment Dec 2016
3. Process building consents within 20 working days.	100%	73% processed within 20 working days (238 out of 326)	89.73% processed within 20 working days (201 out of 224)		Due to clearing backlog of work created by developing and implementing systems to meet accreditation requirements not yet at 100%, however good progress being made by the team to reach compliance.
4. Process code of compliance certificates within 20 working days.	100%	100% processed within 20 working days (419 out of 419)	100% processed within 20 working days (226 out of 226)		
5. Rates cost per building consent	$258	End of Year measure	End of Year measure	n/a	

Environmental Health

Performance Measures	2014/15 Targets	First Quarter	Second Quarter	Performance Indicator	Performance Measure Comment
1. Proportion of all food premises inspected twice per year (including re-checking) and non-food premises inspected once per year.	100%	Year to date inspected = 25% Tracking on schedule	Year to date inspected = 50% Tracking on schedule		
2. Number of water samples taken compared to number of the National Standard.	165%	Year to date National Standard taken = 181%	Year to date National Standard taken = 182%		
3. Requests for swimming pool fencing inspections initiated within 10 working days.	100%	Year to date inspections initiated within 10 working days = 100%	Year to date inspections initiated within 10 working days = 100%		Function undertaken by building team now
4. Percentage of residents satisfied with Noise Control in the NRB Public Opinion Survey.	80%	End of Year Measure	End of Year measure	n/a	
5. Operating cost per rateable property	$25	End of Year Measure	End of Year measure	n/a	

Animal Control

Performance Measures	2014/15 Targets	First Quarter	Second Quarter	Performance Indicator	Performance Measure Comment
1. Number of service requests/Number of licensed dogs	41%	43% annualised figure	42% annualised figure		
2. Number of licensed dog owners (to become licensed an owner must demonstrate that they are responsible).	22.5%	Year to date current licensed dog owners = 18 % As at 30 September 2014	Year to date current licensed dog owners = 18 % As at 31 December 2014		
3. Percentage of residents satisfied with Animal Control in the NRB Public Opinion Survey.	75%	End of Year measure	End of Year measure	n/a	
4. Rating cost per rateable property	$7	End of Year measure	End of Year measure	n/a	

Parking

Measures	2014/15 Targets	First Quarter	Second Quarter	Performance Indicator	Performance Measure Comment
1. CBD parking occupancy rate (off street and on street).	< 75%	Subject to Annual survey	61%		
2. Taradale parking occupancy rate (off street and on street).	< 75%	Subject to Annual survey	62%		
3. Percentage of residents satisfied with Parking in the Inner City in the NRB Public Opinion Survey.	60%	End of Year measure	End of Year measure	n/a	
4. Percentage of residents satisfied with Parking in the Suburbs in the NRB Public Opinion Survey.	80%	End of Year measure	End of Year measure	n/a	

Planning and Regulatory - Financial Performance to 31 December 2014

	Year To Date				Annual		
	Actual	Budget	Variance	%	Budget	Notes	Comment
Operating Expenditure							
Planning Policy	315,877	326,558	10,681	3.3%	798,400	[1]	Accumulation of several small underspends in operational budgets
Regulatory Consents	541,285	559,002	17,717	3.2%	1,117,800	[2]	Slightly less activity than anticipated translating into slightly less expenditure
Building Consents	1,103,837	817,253	(286,584)	-35.1%	1,484,400	[3]	Additional staff and staff accommodation reorganisation costs to meet accreditation requirements
Environmental Health	311,249	311,491	242	0.1%	680,100		
Animal Control	414,544	397,839	(16,705)	-4.2%	835,700	[4]	Primarily related to legal cost of prosecutions
Parking	853,255	899,350	46,095	5.1%	1,850,600	[5]	Maintenance to occur or potentially deferred due to future projects
	3,540,048	3,311,493	(228,555)	-7%	6,767,000		
Revenue							
Planning Policy	-	2,502	2,502	100.0%	5,000	[6]	Income has reduced to zero as District Plan has migrated online rather than selling hard copies
Regulatory Consents	156,856	168,198	11,342	6.7%	336,400	[7]	Slightly less activity than forecast
Building Consents	570,182	474,000	(96,182)	-20.3%	948,000	[8]	Revenue is up as a result of some large commercial building applications
Environmental Health	161,423	90,846	(70,577)	-77.7%	266,700	[9]	Increased Liquor revenue
Animal Control	560,778	539,956	(20,822)	-3.9%	632,700	[10]	Increased Registration revenue
Parking	1,311,121	1,396,750	85,629	6.1%	2,788,500	[11]	Parking revenue lower than anticipated
	2,760,360	2,672,252	(88,108)	-3%	4,977,300		
Net Operating	**(779,688)**	**(639,241)**	**140,447**	-22%	**(1,789,700)**		

Planning and Regulatory - Financial Performance to 30 September 2014 - Continues

Capital Expenditure	Year To Date Actual	Year To Date Budget	Variance	%	Annual Budget	Notes	Comment
Building Consents							
Property Information Electronic Document Management	40,958	50,000	9,042	18%	95,400	[12]	Some initial scoping work with the building files has been undertaken however still awaiting eDRMS project to develop
Consents Electronic Management	4,860	-	(4,860)	n/a	4,700		
Animal Control							
Complex Shelter & Office	5,221	4,200	(1,021)	-24%	68,000		
ACO Health & Safety Equipment	2,348	-	(2,348)	n/a	-		
IT & Communication Network	478	-	(478)	n/a	-		
Dog Agility Track	-	30,000	30,000	100%	60,000	[13]	Quotations have now been obtained work to initiate early 2015
Stock Control Equipment	-	-	-	n/a	20,000		
Animal Control Minor Capital Items	2,243	-	(2,243)	n/a	-		
Animal Control Vehicle Fitout	4,692	-	(4,692)	n/a	-		
Parking							
Alternative Transport Parking Provision	-	-	-	n/a	100,000		
Parking Security Upgrade	-	-	-	n/a	35,000		
Accessway Vautier/Raffles	3,842	3,400	(442)	-13%	3,400		
Minor Capital Items	-	-	-	n/a	20,000		
Parking Equipment Replacement	-	51,000	51,000	100%	102,000	[14]	Awaiting impact of other Council wide projects on potential purchases.
		-					
	64,642	**138,600**	**73,958**	**53%**	**508,500**		

Property Assets

Council's property assets include the Lagoon Farm, Parklands Residential Development and Property Holdings

What we do

- Lagoon Farm
- Parklands Residential
- Property Holdings

Lagoon Farm

Performance Measures	2014/15 Targets	First Quarter	Second Quarter	Performance Indicator	Performance Measure Comment
1. Net operating position	$6,200	End of Year measure	End of Year measure	n/a	

Parklands Residential Development

Performance Measures	2014/15 Targets	First Quarter	Second Quarter	Performance Indicator	Performance Measure Comment
1. Number of Lots created.	64	0	0		17 lots will be completed in 3rd quarter with another 13 being completed by year end

Property Holdings

Performance Measures	2014/15 Targets	First Quarter	Second Quarter	Performance Indicator	Performance Measure Comment
1. All freeholding requests handled in accordance with Council policy.	100%	Year to date = 100%	Year to date = 100%		
2. Buildings comply with Building Act and Health & Safety Act and hold current warrant of fitness certificates	100%	100%	100%		
3. Return on Assets	6%	End of Year measure	End of Year measure	n/a	

Property Assets - Financial Performance to 31 December 2014

	Year To Date				Annual		
	Actual	Budget	Variance	%	Budget	Notes	Comment
Net Operating Expenditure							
Lagoon Farm	162,012	287,501	125,489	43.6%	581,800	[1]	Little or no sheep or cattle purchases during the 2nd quarter
Parklands Residential Dev.	47,218	301,410	254,192	84.3%	2,600,700	[2]	Stage 3 development costs not yet incurred forecast to be spent next quarter
Property Holdings	726,456	607,375	(119,081)	-19.6%	1,431,400	[3]	Seismic Assessments $52k awaiting budget transfer, legal/valuation fees $33k, Library Building expenditure $36k. Timing variance only
	935,685	1,196,286	260,601	22%	4,613,900		
Revenue							
Lagoon Farm	264,340	287,850	23,510	8.2%	575,700	[4]	No Cattle sales during period only sheep.
Parklands Residential Dev.	1,810,206	1,682,952	(127,254)	-7.6%	3,882,500	[5]	Better than forecast year to date sales compared to budget
Property Holdings	1,803,685	1,916,302	112,617	5.9%	4,205,000	[6]	Community Arts Centre grant $64k to be received in full next quarter, Rental revenue $50k behind budget.
	3,878,231	3,887,104	8,873	0%	8,663,200		
Net Operating	**2,942,547**	**2,690,818**	**(251,729)**	**-9%**	**4,049,300**		
Capital Expenditure							
Air Conditioning Unallocated	102,636	100,000	(2,636)	-3%	250,000		
Marine Parade CBD Upgrade	-	-	-	n/a	1,010,000		
Art Centre Building	261,222	324,000	62,778	19%	324,000	[7]	Final Progress payments yet to be made, will be fully spent.
Asset Sales HB Endowment Land Sale	(213,150)	(88,302)	124,848	-141%	(176,600)	[8]	Freeholding of Residential Leasehold Land
New Reception Civic Bldg	550	-	(550)	n/a	-		
Minor Capital Items	9,208	-	(9,208)	n/a	-		
	-	-			-		
	160,465	**335,698**	**175,233**	**52%**	**1,407,400**		

Support Units

What we do

Council has a number of Cost Centres of a corporate or support nature. These cost centres provide the technical and support services necessary for the function of Council's activities.

Support Units - Financial Performance to 31 December 2014

	Year To Date				Annual		
	Actual	Budget	Variance	%	Budget	Notes	Comment
Net Operating Expenditure							
Asset Administration	(75,121)	(7,088)	68,033	n/a	(44,900)	[1]	Timing variances
Asset I.T.	(85,421)	(15,290)	70,131	n/a	-	[2]	Timing variances
Building Maintenance	4,676	11	(4,665)	n/a	100		
Cafeteria	(1,923)	(1,281)	642	n/a	-		
Chief Executive	39,410	32,657	(6,753)	-20.7%	(377,400)	[3]	Personnel and project contingencies difficult to predict (-$49K), consultants over budget ($23K), legal costs over budget ($16K)
Cleaning Services	6,555	5	(6,550)	n/a	100		
Community Development Admin	(16,508)	(10,192)	6,316	-62.0%	(20,400)		
Corporate I.T.	19,751	11,775	(7,976)	-67.7%	100		
Corporate Services Management	(23,497)	(7,494)	16,003	-213.5%	(15,000)	[4]	Final payment of holiday pay for leaving staff
Corporate Support	(4,098)	(20,298)	(16,200)	n/a	(95,000)	[5]	Variances due to EDRMS expenditure below budget
Council	11,327	41,907	30,580	73.0%	(60,100)	[6]	Council remuneration higher than anticipated (-23K), Election Expenses (-6K)
Design Services	(22,925)	4	22,929	573223.8%	200	[7]	Accrued Annual Leave (-21K)
Finance	152,696	88,355	(64,341)	n/a	(122,900)	[8]	Variance relates to Long Term Plan audit fee
Human Resources	(31,186)	(14,499)	16,687	-115.1%	(13,600)	[9]	Variance in recruitment expenses and health monitoring to be addressed at half year review
Mechanical Services	(1,900)	(150)	1,750	n/a	400		
Parks Operations	(80,856)	(1,299)	79,557	n/a	2,700	[10]	Timing recharges for job costing
Planning Support Services	22,592	(19)	(22,611)	n/a	(57,400)		
Plant and Vehicles	275,076	(6)	(275,082)	n/a	-	[11]	The costs are lower due to lower than expected input costs – particularly fuel
Property Support	(598,379)	(1,057,193)	(458,814)	43.4%	(209,400)	[12]	Insurance premium under budget and will be disclosed in half year review
Services Administration	(14,476)	(25,013)	(10,537)	42.1%	(49,500)		
Stores	21,073	(2)	(21,075)	n/a	100	[13]	Recoveries from activities is better than budget YTD
Tourism Corporate Office	32,284	(8)	(32,292)	n/a	100	[14]	Timing variances in spend
Utilities Operations	31,751	(456)	(32,207)	n/a	3,500	[15]	Lower than budget personnel expenses YTD

Communications & Marketing	(5,109)	37,501	42,610	n/a	(129,100)	[16]	Timing variances only
Net Operating	**(344,208)**	**(948,073)**	**(603,865)**	**n/a**	**(1,187,400)**		
Capital Expenditure							
Chief Executive							
Paxie's Lane	596	-	(596)	n/a	-		
Minor Capital Items	-	-	-	n/a	247,800		
Corporate I.T.							
Software Replacement & Upgrade	3,024	9,845	6,821	69%	40,000		
Software Replacement & Upgrade	50,986	51,000	14	0%	70,000		
Corporate IT Network	7,552	6,498	(1,054)	-16%	13,000		
Electronic Document management	6,960	7,000	40	1%	160,000		
Napier Wi-Fi	1,577	1,600	23	1%	130,000		
Asset Sales	(837)	-	837				
Corporate Services	-						
Minor Capital Items	4,395	-	(4,395)	n/a	-		
Design Services	-						
Minor Capital Items	5,372	-	(5,372)	n/a	-		
Finance	-						
Approval Plus PO Module	1,901	-	(1,901)	n/a	-		
Finance Lease Minor Capital Items	120,079	288,000	167,921	58%	576,000		
Parks Operations	-						
Asset Register Items	-	-	-	n/a	36,000		
Plant and Vehicles	-						
P & V Renewal Purchases	322,610	52,000	(270,610)	-520%	720,000		
Asset Sales	(11,978)	-	11,978	n/a	-		
	512,237	**415,943**	**(96,294)**	**-23%**	**1,992,800**		

Rates and Special Funds

Rates and Special Funds - Financial Performance to 31 December 2014

	Year To Date				Annual		
	Actual	Budget	Variance	%	Budget	Notes	Comment
Rates and Special Funds							
Operating Expenditure							
Rates	187,579	137,250	(50,329)	-36.7%	183,000	[1]	Relates to unbudgeted rate penalty remissions
Special Funds	(83,466)	-	83,466	n/a	(2,132,100)		
Loans	(1,182,550)	(1,182,646)	(96)	n/a	-		
	(1,078,437)	(1,045,396)	33,041	-3%	(1,949,100)		
Revenue							
Rates	35,548,409	35,402,475	(145,934)	-0.4%	34,333,900	[2]	Rebates suspense a/c awaiting DIA refund & unbudgeted rate penalty income
Special Funds	1,414,155	868,302	(545,853)	-62.9%	3,184,300	[3]	Additional interest income on cash & special fund investments
	36,962,564	36,270,777	(691,787)	-2%	37,518,200		
Net Operating	**38,041,001**	**37,316,173**	**(658,746)**	**-2%**	**39,467,300**		

Treasury Report 1 October 2014 to 31 December 2014

INVESTMENTS REPORT

Investment Type	Amount
Call Deposits	6,320,000
Term Deposits	70,500,000
Total Investments as at 31 December 2014	$76,820,000

Range of Interest Rates Negotiated During the Quarter:

	Rate	Date
Call Deposits (lowest) *	3.25%	*
Call Deposits (highest) *	3.25%	*
Term Deposits (lowest)	3.94%	21/11/2014
Term Deposits (highest)	4.76%	14/10/2014

* Current interest rate offered by Council's host bank's '**On-Line Business Banking'** facility

Weighted Average Interest Rate for All Currently Held Investments:

	Amount	Average Rate
Call Deposits	6,320,000	3.25%
Term Deposits	70,500,000	4.78%
	$76,820,000	

Weighted Average Interest Rate (as at 31 December 2014) 4.66%

LOANS REPORT

Loans Raised During Quarter	Amount	Interest Rate
Local Authority Stock - Floating	Nil	N/a
Local Authority Stock - Fixed	Nil	N/a
	$0	
	$0	N/a

Average interest rate of loans raised year-to-date	N/a
Total external loans raised year-to-date	Nil
Balance of external loans likely to be raised in the current year	Nil