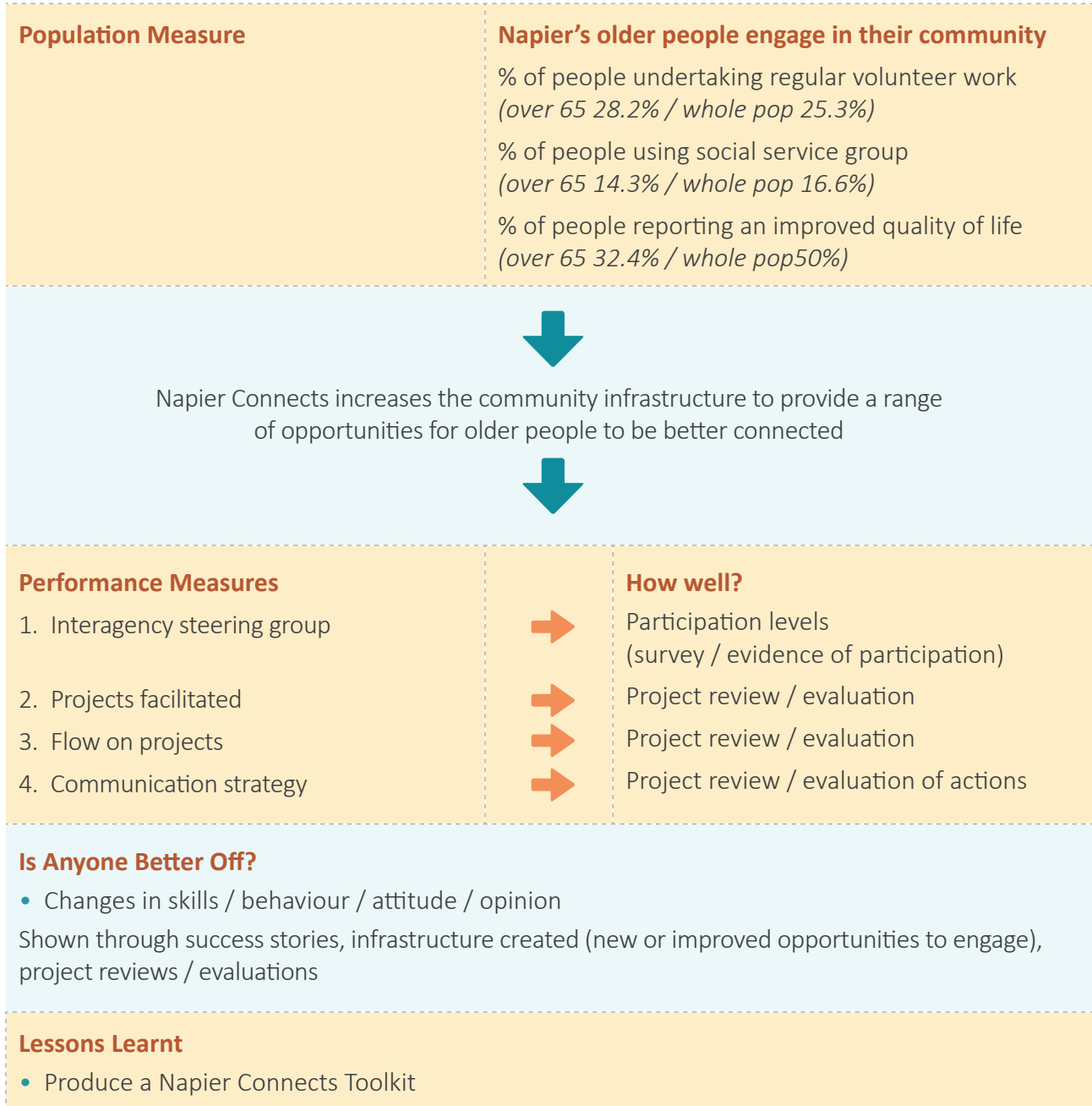


Review Framework



Project Review / Evaluation

Each project will use a method of review / evaluation appropriate to its size, cost and nature. Examples include surveys, feedback, focus groups etc. However, each project review / evaluation should include the following aspects:

What was done?

- Goals, target audience, reason for the project, methodology

How well did we do it? (Reach / numbers)

- e.g. number of people involved, unexpected outcomes, budget results, participant satisfaction

Is anyone better off? (what changes were produced)

- e.g. reduction in duplication, increased collaboration (shared projects, new partnerships, organisations working together), increase in opportunities available, increase in knowledge about issue / needs etc.

Lessons learnt

- What worked well, what didn't?
- Should the activity continue?
- What should be changed (who/what/where/when/how)