

Application for PERMIT TO TAKE WATER

Please complete section 1-6 and email the completed form and any supporting documentation to: water.permits@napier.govt.nz OR submit application at Napier City Council Customer Service Centre, 215 Hastings Street, Napier.

| 1: APPLICANT DETAILS | | | |
|---|---|---------------------------|--|
| Applicant name/ Organisation: | | | |
| Contact Person: | | | |
| Address: | | | |
| Email: | | | |
| Phone: | | Mobile: | |
| Do you require more than one Dedicated Water Take Station swipe card? Note a fee will apply to cover the cost of more than one access card (\$50/card). | <input type="radio"/> Yes <input type="radio"/> No | | |
| | If yes, how many: | | |
| Application date: | | Is this a permit renewal? | <input type="radio"/> Yes <input type="radio"/> No |
| 2: INTENDED USE OF WATER | | | |
| <input type="radio"/> For potable water supply | if yes | MOH reg no: | |
| <input type="radio"/> Other, briefly describe the intended use: | | | |
| 3: WATER TAKE DETAILS | | | |
| Estimated water take volume: | Specify the estimated volume of water required per month: | | m ³ /month |
| 4: COST | | | |
| Application fee: | \$100 per application (includes the issue of 1 swipe card) or renewal \$100 | | |
| Extra card fee: | _____ Number of cards x \$50 = \$_____ | | |
| Amount due \$: | | | |
| 5: APPLICATION DECLARATION | | | |
| I, the undersigned, hereby declare the information given on this application is true and correct and that I am aware of the conditions of use overleaf and will abide by the conditions of use, council's bylaws and regulations. | | | |
| Full name: | | | |
| Signature: | | Date: | |

OFFICE USE ONLY (City Services - Water Supply)

| | | | |
|---------------------------|--|------------|---|
| Application reviewed by: | | | |
| Position: | | Signature: | |
| Date: | | Status: | <input type="radio"/> Approved <input type="radio"/> Declined |
| Approved/Declined Reason: | | | |

OFFICE USE ONLY (City Services Administration)

| | | | |
|---|--|---------------------------|--|
| Date Received: | | | |
| Amount Paid \$: | | Receipt No: | |
| Permit No: | | Number of card(s) Issued: | |
| Card Numbers: | | | |
| Date permit commences: | | Date permit expires: | |
| Entered into Register on InfoSource? <input type="radio"/> Yes <input type="radio"/> No | | Doc ID: | |
| Notes: | | | |
| | | | |
| Staff signature: | | | |

PERMIT CONDITIONS:

- Any person or contractor wishing to take water from the Napier City Council Dedicated Water Take Station must have a current Permit.
- Drawing water from fire hydrants elsewhere, at any time, in the Council network is strictly prohibited.
- All activities relating to the use of bulk water filling points shall comply with Napier City Council bylaws, including compliance with the Drinking water standards for New Zealand water carriers requirements. Refer to the Napier City Council website.
- Access cards must only be used by employees of the organisation it has been registered with. Under no circumstances can the access card be used by a 3rd party. Napier City Council reserve the right to carry out checks against non-compliance.
- The applicant is responsible for providing all the equipment necessary to connect to the dedicated water take station.
- Any intentional or unintentional water from excessively leaking hoses and / or fittings wastage reported may result in the cancellation of this permit.
- Council will not be liable for any accident or damage to persons or property, including the road or footpath/berm surface and the hydrant or water reticulation. The contractor must ensure that they maintain adequate public liability insurance.
- Council gives no guarantee of water quality, quantity, or pressure in the main.
- If the water is intended for human consumption, it is the contractor's responsibility to ensure that the water delivered is of potable quality. It is the water carrier's responsibility to complete their due diligence to check the water is compliant with the current New Zealand Drinking Water Standards.
- Council reserves the right to direct the contractor to cease water take from the water take at any time, for any duration for water security or safety reasons.
- Under Level 5 water restrictions, the dedicated water take station will be closed. Water take from the dedicated water take station under level 5 water restrictions is prohibited unless prior written approval is given from 3 Waters department.
- Napier City Council reserves the right to limit the volume of taken per applicant per month in order to manage increased demand on the water supply.
- Chlorinated water is provided at the dedicated water take station. Discharge of chlorinated water to stormwater is strictly prohibited.
- The dedicated water take station may be monitored by CCTV. CCTV footage may be used as evidence of non-compliance with the conditions of the water take permit and vandalism or damage of Napier City Council assets.
- Napier City Council reserves the right to monitor and record CCTV footage, volumes of water, card ID and time of use at the dedicated water take station.
- Failure to comply with these conditions will lead to the revocation of the water take permit and water take access.
- Napier City Council reserve the right to charge for water consumption in the future.
- Any faults, damage observed to the site shall be immediately reported to 06-835 7579.
- Permits are valid for 24 months after approval of the permit. Access cards will be cancelled on expiry date.